

FORM: Change of Address / Contact Details

1. Applicant Details			
First Name (<i>no initials</i>)	Middle Name (<i>no initials</i>)	Surname	Date of Birth
1.			
2.			
Company/Trading Name or Trust Name			
Name/s of Authorised Signatory			
ABN		ACN	

2. Contact Details			
Postal Address			
Suburb	State	Postcode	
Business Phone	A/H Phone	Mobile	
Email Address			Fax

THIS FORM CHANGES ALL COUNCIL CORRESPONDENCE. IF YOU DO NOT WANT ALL OF YOUR CORRESPONDENCE MODIFIED TO THE ABOVE DETAILS, PLEASE COMPLETE BELOW AND INDICATE THE RELEVANT AREA YOU WANT CHANGED.

3. Records to be updated (please tick)		
All records	<input type="checkbox"/>	
Animal registration	<input type="checkbox"/>	Address animal now kept at: <input type="text"/> Animal registration no. <input type="text"/>
Licences	<input type="checkbox"/>	
Accounts	<input type="checkbox"/>	

4. Property Details	
Property Assessment Number	Property Address
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

5. Declaration of applicant	
<p>I/We, the applicant, declare that the above information is correct in all respects at the time of lodgment of this application with the Barcoo Shire Council. Should any of the details given in relation to this application be changed in the future, the applicant shall advise the Barcoo Shire Council in writing prior to any such change being implemented.</p> <p>Note: New name will not be recorded unless documents showing amendment and signature are supplied.</p>	
Name 1 Signature	Date
<input type="text"/>	<input type="text"/>
Name 2 Signature	Date
<input type="text"/>	<input type="text"/>

Privacy: Council will use any personal information provided for the intended purpose only and to remain in contact with you. Council is authorised to collect this information in accordance with the Local Government Act 2009 and other Local Government Acts. Your personal information will only be accessed by persons authorised to do so. Your personal information will be dealt with in accordance with the Information Privacy Act 2009.

INTERNAL USE ONLY

Received by _____ Received Date _____

Entered by _____ Doc ID _____ Initials _____ Date _____

Notes _____
