

COMMUNITY GRANTS POLICY

Policy Number: BSC-007	Version: 6
Classification: Statutory	Section: Community Services
Date adopted by Council: 15 December 2021	Resolution Number:
Next review date: 15 December 2023	Responsible Officer: Manager Community Services
Last Reviewed: 15 December 2021	<p>Review: Note: This Policy is reviewed when any of the following occur:</p> <ol style="list-style-type: none"> 1. The related information is amended or replaced. 2. Other circumstances as determined from time to time by the Chief Executive Officer. <p>Notwithstanding the above, this Policy is to be reviewed at intervals of no more than two years.</p>
Legislation: <i>Local Government Regulation 2012</i>	

OBJECTIVE

This policy provides a framework for allocating grants to community organisations that is transparent and compliant with sections 194 and 195 of the *Local Government Regulation 2012* and furthers the Vision and Mission of Council's Corporate Plan.

POLICY STATEMENT

Council may allocate grants to community organisations which meet the eligibility criteria of this Policy and where it can be shown that there is/will be a benefit to the community. The recipient organisation must provide a satisfactory acquittal of the funds allocated, within 30 days of completion of the project if the funding is in cash.

This policy does not apply to:

- Rates and charges concessions made to community organisations by Council in accordance with sections 119 – 122 of the *Local Government Regulation 2012*.
- Awarding of grants under the Regional Arts Development Fund (RADF) or any other state, federal or private sector grant program.

The maximum amount of any community grant (cash + in-kind) is \$5,000 per organisation per financial year, unless otherwise approved by Council Resolution.

DEFINITIONS

A **Grant** is a non-repayable monetary or in-kind contribution made to eligible organisations for a specific purpose.

A **Grantee** is an organisation to which a grant is made.

ORGANISATION ELIGIBILITY CRITERIA

Council will only provide grants to the following grantees:

- A not-for-profit incorporated organisation based in the Barcoo Shire
- A not-for-profit incorporated organisation based outside the Barcoo Shire which can demonstrate direct benefit to the residents of the Barcoo Shire
- Demonstrated ability of the organisation to manage the project including meaningful planning and reporting
- Evidence of the organisation's significant contribution (including in-kind) to the event/activity/project

An unincorporated organisation, community group or club is ineligible for a Council grant but may be sponsored by a not-for-profit incorporated organisation located in the Barcoo Shire area.

State and Federal Government departments or agencies are ineligible to receive a community grant. School P&C Associations, although not incorporated, are eligible to receive a community grant.

EVENT/ACTIVITY/PROJECT ELIGIBILITY CRITERIA

Council will only provide grants to eligible organisations:

- Where there is a demonstrated direct benefit to residents of the Barcoo Shire, or
- If the activity is a response to an identified need in the Barcoo Shire.

PROCEDURE

Community grants can include:

- Direct cash grants and donations
- Assets gifted to eligible organisations
- Sponsorship of an event or part of an event in the Barcoo Shire or benefitting Barcoo Shire residents
- Waiver of fees and charges for a service or product, other than rates and utility charges
- Other miscellaneous in-kind support

Council has identified numerous eligible organisations, events, activities and projects that have been historically supported through the provision of grants that recur annually, or at other intervals, that have been prequalified to obtain grants under this policy. These eligible prequalified organisations, events, activities and projects are identified in Appendix 1 of this policy.

This policy and Appendix 1 of this policy must be reviewed and amended (if necessary) every two years by resolution of Council. This policy and Appendix 1 of this policy may also be amended by resolution of Council at any time.

All other community grant applications, not identified in Appendix 1, must be considered and resolved by Council. Such grant applications must be received in writing on the Community Grants Application Form at least 2 months prior to the planned event, activity or project and must include the following at a minimum:

1. A copy of the organisation's current certificate of incorporation
2. Specific details on the planned event/activity/project or need for the grant
3. The organisation's contribution (cash or in-kind)
4. Specific details on how the grant will be used
5. How the grant will benefit residents of the Barcoo Shire
6. Demonstrated ability of the organisation to manage the project including meaningful planning
7. Evidence of the organisation's significant contribution (including in-kind) to the event/activity/project

Applicants will be notified in writing of the outcome and any conditions of the grant. Council is under no obligation to fund 100% of the requested submission. If, as is sometimes the case, only a percentage of the funding requested is awarded, Council will consult the organisation to determine if partial funding will allow the event, activity or project to proceed before conveying the grant.

Unsuccessful applicants may seek feedback from Council.

For cash grants, all funds must be spent within 6 months of receiving the grant and a brief report and financial acquittal on the Community Grants Acquittal Form must be provided to Council within 30

days of the end of the project. Failure to do so may result in future applications being rejected or prequalified organisations, events, activities and projects being removed from Appendix 1 of this policy.

ASSOCIATED DOCUMENTS AND POLICIES

Community Grants Application Form

Community Grants Acquittal Form

BSC-007 COMMUNITY GRANTS POLICY - APPENDIX 1

COMMUNITY GROUP	EVENT	FINANCIAL	IN-KIND	FREQUENCY	IN-KIND DETAILS
Jundah Race Club	Horse Race Meetings	\$3,000	\$10,000	Per Annum	Garbage truck, water truck, grader, Tower lights, preparation of track and entry road.
Jundah Community Bronco Branding & Team Penning Associ	Jundah Rodeo & Team Penning	\$0	\$6,000	Per Annum	Garbage truck, water truck, grader, Tower lights, preparation of grounds and entry road.
Jundah Social Sports Club Association	Australia Day	\$1,000		Per Annum	
Jundah Rural Fire Brigade	ANZAC Day	\$1,000*		Per Annum	
Jundah State School P & C	Barcoo Shire Sports Day	\$500	\$3,000	Every 3 years	Prepare and mark school grounds for sports events.
	Windorah Sports Camp	\$500		Per Annum	
Stonehenge Bushmans Challenge Association	Bushmans Challenge	\$3,000	\$6,000	Per Annum	Garbage truck, water truck, grader, Tower lights, weed control, preparation of grounds and entry road.
Stonehenge Action Group	Australia Day	\$1,000		Per Annum	
	ANZAC Day	\$1,000*		Per Annum	
Stonehenge State School P & C	Barcoo Shire Sports Day	\$500	\$3,000	Every 3 years	Prepare and mark school grounds for sports events.
	Windorah Sports Camp	\$500		Per Annum	
Windorah Development Board	Australia Day	\$1,000		Per Annum	
	ANZAC Day	\$1,000*		Per Annum	
Windorah Rodeo Club	Annual Rodeo events	\$3,000	\$10,000	Per Annum	Garbage truck, water truck, grader, Tower lights, preparation of grounds and entry road.
Windorah State School P & C	Barcoo Shire Sports Day	\$500	\$3,000	Every 3 years	Prepare and mark school grounds for sports events.
	Windorah Sports Camp	\$500		Per Annum	
Channel Country Ladies Day	Womens Business Gathering	\$1,000		Per Annum	

*ANZAC Day grants based on \$17.50/adult and \$12.50/child in attendance to a maximum of \$1,000

** Maximum contribution (Financial and In-Kind) per organisation per financial year capped at \$5,000 unless approved otherwise by Council resolution.