

BARCOO SHIRE COUNCIL

Unconfirmed Minutes General Meeting

Wednesday, 17th August 2016

Community Hall, Windorah

UNCONFIRMED

**UNCONFIRMED MINUTES OF THE GENERAL MEETING OF THE BARCOO SHIRE COUNCIL
HELD AT THE COMMUNITY HALL, WINDORAH
ON WEDNESDAY, 17th AUGUST 2016**

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**UNCONFIRMED MINUTES OF THE GENERAL MEETING OF THE BARCOO SHIRE COUNCIL
HELD AT, THE COMMUNITY HALL, WINDORAH
ON TUESDAY 17th AUGUST 2016
COMMENCING AT 9.00AM**

ATTENDANCE

Cr. Bruce Scott – Mayor
Cr. Michael Pratt
Cr. Jill Fitzgerald
Cr. Dianne Pidgeon
Cr Peter Batt

OFFICERS PRESENT

Mr Bob O’Brien – CEO (Chief Executive Officer)
Ms Hailey Winter – Executive Assistant, Minute Clerk

COMMUNITY

Nil

1.0 OPENING

The mayor thanked the councillors for their attendance and declared the meeting open at 9:00am.

2.0 APOLOGIES

Nil

3.0 CONDOLENCES

Council took time to express condolences for the passing of the late Mrs Dorothy Hoad.

4.0 BIRTHS AND MARRIAGES

Council wishes to acknowledge the following births and marriages.

Trent & Nadia Hoad
Birth: Kora Reggie Hoad – 10 August 2016

5.0 DISCLOSURE OF INTEREST

Nil

6.0 NOTICE OF MOTION

Nil

7.0 MINUTES OF PREVIOUS MEETING – FOR CONFIRMATION

RESOLUTION NO: 2016.08.01

That the minutes of the General Meeting of Barcoo Shire Council held at the Council Chambers, Jundah on the 26th July 2016, be confirmed as a true and accurate record of the meeting, with the noted member's amendments included.

MOVED: Cr Fitzgerald

SECONDED: Cr Pidgeon

CARRIED: 5/0

8.0 MINUTES OF BUDGET MEETING – FOR CONFIRMATION

RESOLUTION NO: 2016.08.02

That the minutes of the Budget Meeting of Barcoo Shire Council held at the Council Chambers, Jundah on the 26th July 2016, be confirmed as a true and accurate record of the meeting, with the noted member's amendments included.

MOVED: Cr Pidgeon

SECONDED: Cr Fitzgerald

CARRIED: 5/0

9.0 BUSINESS ARISING & RESOLUTION WORKSHEET

RESOLUTION NO: 2016.08.03

That council receive the Business Arising Report & the Resolution Worksheet.

MOVED: Cr Pratt

SECONDED: Cr Fitzgerald

CARRIED: 5/0

Cr Scott has requested that council continue to look into the night switch/after hours protocol within the shire council office phone system, as well as the additional emergency service after hours procedure and phone contact list.

Cr Fitzgerald raised whether the fencing request from the previous minutes is at all possible.

The CEO advised that there would be an opportunity to fence the old surveyed town site of Welford and Welford Lagoon (Magee's Shanty) in order to preserve and protect these historical areas.

Cr Scott advised that on a recent visit, due to the nature of the surrounding watercourses, the site of Magee's Shanty would be difficult to fence with the leftover materials from the 3 town fences, but the site of Richard Magoffin's grave and the Welford town site would be ideal.

The council recognised that it would need approval from the landholder or Department of Natural Resources and Mines to proceed.

Cr Scott addressed the matter of a conversation he had with Mr John McCallum regarding the keeping of goats above the specified number under the prescribed local law. And his need to furbish council with a development application for the keeping of more than the prescribed maximum number of animals outside of this local law.

Attendance

Cr Scott excused himself from the council meeting at 9:55am to receive a call from Government House.

Attendance

Cr Scott re-entered to the council meeting at 10:10am.

Cr Scott advised that as a result of the above phone call, there has been a tentative date set for a visit by the Queensland Governor, His Excellency the Honourable Paul de Jersey AC, to the Barcoo Shire towns of Jundah and Windorah on 27 October 2016.

10.0 MAYOR'S REPORT

RESOLUTION NO: 2016.08.04

That council receive the Mayor's Report.

MOVED: Cr Pidgeon

SECONDED: Cr Pratt

CARRIED: 5/0

The mayor raised the following matters in his report.

Central West digital Strategy

The council discussed the Central West digital Strategy, and advised on how this process could enhance and improve our communities and council awareness as well as social and economic opportunities within the digital economy, particularly as the optic fibre, upgraded exchanges and mobile phone base stations are enabled.

Barcoo Way

Cr Scott advised council of the meeting he attended in regards to the development of the "Barcoo Way". He gave an overview of the concept of developing a tourist product based on the historical, social and natural history of the Barcoo River.

ADSL (Asymmetric Digital Subscriber Line) Stonehenge

Council discussed the provision of ADSL services at Stonehenge, and the requirement for additional communication with Telstra and Haytel for an optic fibre line to the Jundah Hall and Windorah Community Centre.

Flood and Road Signage and Road Wardens

Cr Scott again raised the issue of the recent rain and flooding, the management of road closures and the development of appropriate signage to enable the traveling public to remain safe, but to be able to go about their daily business.

Cr Scott also spoke about the need to have the automatic and manual river height recording reading correctly and regularly in line with public reporting responsibilities.

RESOLUTION NO: 2016.08.05

The council agree with the recommendations of the mayor to implement;

1. Road condition signage across the shire for its appropriateness for all locations and destinations
2. Develop a road closure policy considering the need for the public to be able to access locations not affected by adverse road conditions or flooding
3. Develop a network of property owners to become Barcoo Shire Road Wardens, who the shire may or may not have to pay an annual fee to to act of the shire's behalf in managing road closures and the placement appropriate signage

MOVED: Cr Fitzgerald

SECONDED: Cr Pratt

CARRIED: 5/0

Hammond Downs – Retreat Road

Cr Scott wanted it noted that while this road was resheeted some time ago, the material used leaves the road very boggy during and after rain. And requested that this road be considered for future works when funding and plant was available.

The mayor tabled the following documents;

Telstra – Barcoo Diamantina Optic Fibre Delivery Progress Report
Inspector-General Emergency Management – Local Disaster Management Plan Assessment – Barcoo Shire Council

The mayor tabled the minutes of the following regional meetings;

RFCSNQ (Rural Financial Counselling Service North Queensland – Project Management Committee) meeting minutes
ORRTG (Outback Regional Roads Group) meeting minutes
RAPAD (Remote Area Planning and Development) Board meeting minutes
RAPAD Digital Strategy Reference Group meeting minutes

Attendance at Meetings

RESOLUTION NO: 2016.08.06

That council endorse the mayor's attendance at the following events and meetings;

27 July, Outback Regional Roads Group Teleconference
29 July, Central West Regional Digital Strategy Teleconference
2 August, the Rural Financial Counselling Service North Queensland Program Management Committee, Longreach and Townsville
3 August, the Rural Financial Counselling Service North Queensland Program Management Committee, Townsville
4 August, the Rural Financial Counselling Service North Queensland Program Management Committee, Townsville and Longreach
5 August, RAPAD Board Monthly Teleconference
8 August, Tourism Strategy Meeting, Yaraka
9 August, Department of Environment and Heritage Protection, Jundah

11 August, Local Disaster Management Group Meeting, Windorah
12 August, Central West Regional Digital Strategy Teleconference

Upcoming Meetings

15 August, Central West Regional Digital Strategy Teleconference
16 August, Seniors Day, Magee's Shanty and Yaraka
17 August, General Council Meeting Windorah
23 August, Queensland Treasury Corporation, Outback Regional Roads Group and Outback Regional Water Alliance, Longreach
24 August, Department of Infrastructure Local Government and Planning – Planning Reform Session
31 August, Meeting Mr. Brad Ralph Telstra, Windorah and Jundah
2 September, RAPAD Teleconference
8 September, Queensland Treasury Corporation, Financial Management Training, Windorah
9 September, Queensland Treasury Corporation, Financial Management Training, Windorah
13 September, District Disaster Management Group Meeting, Longreach
21 September, Barcoo Shire General Meeting, Jundah

MOVED: Cr Pratt

SECONDED: Cr Pidgeon

CARRIED: /0

Adjournment

Meeting adjourned for morning tea at 10:48am
Meeting resumed from morning tea at 11:10am

Attendance

The following staff entered the meeting at 11:10am.

Mr Steve Sigler – Strategic Works Manager and Deputy Chief Executive Officer
Ms Annette McBride – Grants, Development & Events Officer
Mr Peter Pidgeon – Rural Lands Officer

Change to Standard Orders

The Council agree to move from standing orders to receive the OQTA Awards Report.

11.0 OQTA (OUTBACK QUEENSLAND TOURISM ASSOCIATION) AWARDS REPORT

RESOLUTION NO: 2016.08.07

That council receive the OQTA Awards Report.

MOVED: Cr Pratt

SECONDED: Cr Batt

CARRIED: 5/0

The grants, development & events officer provided additional correspondence to council regarding the 2016 Outback Queensland Tourism Awards & Symposium and the event's Risk Management & Safety Plan. And the OQTA Tourism Awards Budget proposal document, informing council that there has been an amendment to the catering for the awards night, along with other budget adjustments. The council also received additional information regarding the package proposals of the OQTA Awards and a copy of the registration form.

Attendance

Ms Annette McBride left the council meeting at 11:35am.

The following staff attended the council meeting via teleconference at 11:40am

Mr Greg Clark – Engineer

Ms Lisa Russell – Corporate Services Manager

12.0 ENGINEER'S REPORT

RESOLUTION NO: 2016.08.08

That council receive the Engineers Report.

MOVED: Cr Pratt

SECONDED: Cr Batt

CARRIED: 5/0

Jundah Roadhouse

Council received in this report, the Floor Plan and indicative estimate for the construction of the Jundah Roadhouse, as requested in the previous council general meeting.

The CEO raised with council, if it was an appropriate time to seek the pre-approval for the funding of this project, and to seek external and internal funding options, including grants through the appropriate Australian and Queensland Government grant programs.

RESOLUTION NO: 2016.08.09

That council agrees to progress the proposed roadhouse project based on the engineer's indicative estimate for the construction and development of the Jundah Roadhouse site, and directs the CEO to move forward with the project.

And council delegates authority to the CEO to seek external funding for the project, from state and federal programs, and to seek preapproval from DILGP (Department of Infrastructure, Local Government and Planning) if borrowings are required for the project.

MOVED: Cr Pratt

SECONDED: Cr Batt

CARRIED: 5/0

The mayor took a moment to thank Barcoo Shire Engineer, Mr Greg Clark for his work on developing the Jundah Roadhouse concept plan and indicative project budget.

Water Usage

Council discussed with the engineer the state of the water usages within the shire's towns along with the maintenance of the shire water treatment plants. The engineer advised council that there is documented works that needs actioning at the three treatment plants.

The engineer thanked the three Barcoo Shire Council employee's responsible for the day to day operation, maintenance and reporting of the treatment plants for a job well done.

Attendance

The following staff left the teleconference meeting at 12:20pm.

Ms Lisa Russell – Corporate Services Managers

Mr Greg Clark – Engineer

13.0 RURAL LANDS OFFICER'S REPORT

RESOLUTION NO: 2016.08.10

That council receive the Rural Lands Officer's Report.

MOVED: Cr Fitzgerald

SECONDED: Cr Batt

CARRIED: 5/0

The rural lands officer tabled the following agistment applications to council

Jundah

Tanya Forsyth – 3 x Horses

Bill Pitman – 6 x Horses

Windorah

Geoffrey Seawright – 20 x Cows

Malcom Bradley Gorringe – 3 x Horses

Trudy Gorringe – 3 x Horses

RESOLUTION NO: 2016.08.11

That council approves the agistment applications as presented and recommended by the rural lands officer.

MOVED: Cr Pratt

SECONDED: Cr Fitzgerald

CARRIED: 5/0

The rural lands officer advised council that Ms Annette McBride is helping with the writing a proposal for funding from AWI (Australian Wool Innovation).

Attendance

The following senior staff member left the meeting at 12:40pm

The Rural Lands Officer, Mr Peter Pidgeon.

14.0 STRATEGIC WORKS MANGER AND DEPUTY CHIEF EXECUTIVE OFFICER'S REPORT

RESOLUTION NO: 2016.08.12

That council receive the Strategic Works Manager and Deputy Chief Executive Officer's Report.

MOVED: Cr Pidgeon

SECONDED: Cr Pratt

CARRIED: 5/0

Council requested that the strategic works manager communicate with Bureau of Meteorology in regard to the recalibration of the automatic river recording gauges to the correct historical benchmarks .

15.0 WORKPLACE HEALTH AND SAFETY OFFICER'S REPORT

RESOLUTION NO: 2016.08.13

That council receive the Workplace Health and Safety Report.

MOVED: Cr Fitzgerald

SECONDED: Cr Batt

CARRIED: 5/0

16.0 OPERATIONAL WORKS MANAGER'S REPORT

RESOLUTION NO: 2016.08.14

That council receive the Operational Works Manager's Report.

MOVED: Cr Pratt

SECONDED: Cr Fitzgerald

CARRIED: 5/0

17.0 PLANT AND FLEET OFFICER'S REPORT

RESOLUTION NO: 2016.08.15

That council receive the Plant and Fleet Officer's Report.

MOVED: Cr Fitzgerald

SECONDED: Cr Pidgeon

CARRIED: 5/0

Attendance

The following staff left the meeting at 12:57pm

Mr Steve Sigler – Strategic Works Manager & Deputy Chief Executive Officer

Adjournment

Meeting adjourned for lunch at 12:57pm

Meeting resumed from lunch at 1:40pm

Suspension of Standing Orders

Attendance

The following member of the public entered the meeting at 1:40pm.

Mr Russell Lowry – RAPAD (Remote Area Planning and Development) Small Business and Independent Financial Counsellor.

Mr Russell Lowry discussed with council the SBIFC (Small Business and Individuals Financial Counsellor) Program.

The SBIFC program is an initiative of the Central West Wellness Network that is supported by the Queensland Government, RAPAD and RFDS (Royal Flying Doctor Service).

This program provides assistance to small business owners who are suffering from financial hardship managing the challenges of industry change, adjustment and sustainability as a result of drought and ongoing adverse economic conditions.

Attendance

The following member of the public left the meeting at 1:50pm.

Mr Russell Lowry - RAPAD Small Business and Independent Financial Counsellor.

Cr Batt has declared a potential conflict of interest in the next item of business - Preferred Supplier Tenders and has left the room at 1:50pm.

Preferred Supplier Maintenance Tenders

RESOLUTION NO: 2016.08.16

That council accepts the preferred supplier tenders as recommended by the plant & fleet supervisor, providing that all the required licences and insurances are confirmed and are in place.

MOVED: Cr Fitzgerald

SECONDED: Cr Pidgeon

CARRIED: 4/0

Attendance

Cr Batt returned to the meeting at 2:01pm.

Attendance

The following staff attended the meeting via teleconference at 2:02pm

Ms Lisa Russell – Corporate Services Manager

18.0 CORPORATE SERVICES MANAGER'S REPORT

RESOLUTION NO: 2016.08.17

That council receive the Corporate Services Report.

MOVED: Cr Pratt

SECONDED: Cr Batt

CARRIED: 5/0

Community and Tourism – Collaboration with surrounding Shires and businesses

RESOLUTION NO: 2016.08.18

That council accept the recommendations of the corporate services manager, that a Tourism and Community Advisory Committee be created with the appropriate terms of reference presented to council.

And that the committee includes council staff member(s), a councillor(s), a member from each of the shire progress associations and a business representative from each community.

Council nominates Cr Pratt and Cr Fitzgerald to the committee.

MOVED: Cr Batt

SECONDED: Cr Pidgeon

CARRIED: 5/0

Tourism – OQTA Advertising

RESOLUTION NO: 2016.08.19

Council accepts the corporate services manager's recommendation and agrees to provide funding under the RAPAD Drought Hardship Support Funding grant for digital awareness and video production training.

MOVED: Cr Pidgeon

SECONDED: Cr Pratt

CARRIED: 5/0

Terms of Reference – Corporate Services Standing Committee

RESOLUTION NO: 2016.08.20

That council accepts the recommendation of the corporate services manager for council to create a Corporate Services Standing Committee and approves the terms of reference as presented, while taking into consideration the rules for the establishment of standing committees under the Local Government Act 2015.

And council appoints Cr Bruce Scott to be the council representative for the Corporate Services Standing Committee .

MOVED: Cr Pidgeon

SECONDED: Cr Batt

CARRIED: 5/0

Shire Master Key System

RESOLUTION NO: 2016.08.21

Council agrees with the recommendation of the corporate services manager, that an audit be conducted of the Barcoo Shire key system and locks.

And that the keys and locks be returned to the master key system; and a policy be developed to manage keys and delegations for the access and holding of council premises' keys.

MOVED: Cr Pratt

SECONDED: Cr Fitzgerald

CARRIED: 5/0

Implications of an unsigned EBA (Enterprise Bargaining Agreement)

RESOLUTION NO: 2016.08.22

As Barcoo Shire Council pays above the award for its permanent staff, council agrees with the recommendation of the CEO and corporate services manager, to conduct an audit of current casual staff and permanent part time staff to establish that they are not adversely affected by the unsigned EBA.

MOVED: Cr Pidgeon

SECONDED: Cr Batt

CARRIED: 5/0

Request for Jundah Gym support and improvement

RESOLUTION NO: 2016.08.23

Due to the overwhelming communications to council regarding access to the Jundah Gym and gym equipment.

Council asked that a letter be written to the Jundah Sports Club Association, requesting that a special meeting be called within the next month in relation to the use of the Jundah Gym and appropriateness of the equipment in the Jundah Gym for the whole community.

MOVED: Cr Scott

SECONDED: Cr Fitzgerald

CARRIED: 5/0

Attendance

The following senior staff left the teleconference meeting at 2:55pm.

Ms Lisa Russell – Corporate Services Manager

19.0 COMMUNITY, CULTURE & TOURISM REPORT

RESOLUTION NO: 2016.08.24

That council receive the Community, Culture & Tourism Report.

MOVED: Cr Fitzgerald

SECONDED: Cr Pidgeon

CARRIED: 5/0

Tourism App

RESOLUTIONS NO: 2016.08.25

That council accept the recommendation of the acting community tourism officer for the purchase of the smart phone device App for the identification of the shire tourist attractions.

MOVED: Cr Pidgeon

SECONDED: Cr Pratt

CARRIED: 5/0

General Business

RESOLUTION NO: 2016.08.26

That council accept the recommendation of the acting community cultural and tourism supervisor, to implement a callout procedure policy for the Barcoo Shire Visitor Information Centres in relation to requests for assistance for stranded vehicles.

MOVED: Cr Pidgeon

SECONDED: Cr Batt

CARRIED: 5/0

20.0 CHIEF EXECUTIVE OFFICER'S REPORT

RESOLUTION NO: 2016.08.27

That council receive the Chief Executive Officers Report.

MOVED: Cr Pratt

SECONDED: Cr Fitzgerald

CARRIED: 5/0

Attendance at the annual Local Government Association of Queensland conference.

The CEO requested the availability of councillors to attend the 2016 Local Government Association of Queensland Conference to be held on 18, 19 & 20 October.

Cr Scott and Cr Pratt indicated their interest and confirmed their availability to attend the conference.

Cr Scott has requested that the Executive Assistant communicate with the undecided councillors to confirm their interest in attending.

21.0 COMMUNITY GRANTS REPORT

RESOLUTION NO: 2016.08.28

That council receive the Community Grants Report.

MOVED: Cr Pratt

SECONDED: Cr Fitzgerald

CARRIED: 5/0

Community Grant Program – RAPAD Drought Support Funding

RESOLUTION NO: 2016.08.29

That council accepts the recommendation to approve the list of nominations for the RAPAD Drought Support Funding community grants as presented, with the addition of the Windorah Rodeo Club and the Jundah churches.

MOVED: Cr Pratt

SECONDED: Cr Batt

CARRIED: 5/0

Note - Council would also like the CEO use the balance of the RAPAD Drought Support Funding to purchase electric roll-down projector screens for the 3 Barcoo Shire community halls and community centre.

22.0 FINANCE SERVICES REPORT

That council receive the Finance Services Report including the Revenue, Expenditure and Balance Sheets.

MOVED: Cr Fitzgerald

SECONDED: Cr Batt

CARRIED: 5/0

23.0 CORRESPONDENCE

That council received the correspondence report.

MOVED: Cr Pratt

SECONDED: Cr Batt

CARRIED: 5/0

Queensland Government, Office of Industrial Relations – Annual Holiday

RESOLUTION NO: 2016.08.30

That council nominate Melbourne Cup Day as the annual shire holiday.

MOVED: Cr Pratt

SECONDED: Cr Pidgeon

CARRIED: 5/0

DILGP (Department of Infrastructure, Local Government & Planning) - Councillor Induction Program 2016 and capacity building sessions

RESOLUTION NO: 2016.08.31

That council accept the offer from DILGP for additional councillor training in 2017, and nominated the following topics as capacity building sessions;

Meeting Procedures – Making the most of meetings
Good Governance Practices
Councillor Conduct and Ethical Behaviour

MOVED: Cr Pidgeon

SECONDED: Cr Pratt

CARRIED: 5/0

Ergon Energy - LED Street Pilot Trial

It was noted that council has no objection to participating in the pilot LED trial, and request the CEO to liaise with Ergon Energy, as to an appropriate location for the placement of the demonstration LED street lights.

Attendance

The CEO declared an interest in the next item of business, and left the meeting at 4:21pm.

Jundah Golf Club - Request to write off account for the hire of a grader at the golf club

RESOLUTION NO: 2016.08.32

That council agree to right off of Invoice No: 14511 for the amount of \$1232.00, being grader hire to the Jundah Golf Club.

MOVED: Cr Pidgeon

SECONDED: Cr Fitzgerald

CARRIED: 5/0

Attendance

The CEO returned to the meeting at 4:26pm.

Change of date for October General Council Meeting

RESOLUTION NO: 2016.08.33

That council move the date of the October General Meeting from 19 October 2016 to the 26 October 2016, due to the date clash of Local Government Association Annual Conference.

MOVED: Cr Fitzgerald

SECONDED: Cr Batt

CARRIED: 5/0

24.0 COUNCILLOR GENERAL BUSINESS

Councillor Pidgeon Report

Stonehenge Hall

Cr Pidgeon raised the issue of the oven not working in the Stonehenge hall along with the lights in the male toilets.

Cr Pratt added that there are a few maintenance issues that need attending to also at the Stonehenge Hall, in particular the back door of the kitchen area.

Stonehenge Dump

Cr Pidgeon raised the issue of water ponding in the Stonehenge land fill site, and that rainwater is being directed into the site, due to not having a bundled entrance to the pit.

The CEO has advised that he will have the Strategic Works Manager look into the issues at the Stonehenge dump and provide an action plan to rectify this situation.

Councillor Fitzgerald Report

Tradesman workloads and the allocation of Jobs

Cr Fitzgerald raised a concern that with the amount of work ahead of the shire's tradesmen, it might be more appropriate to delegate some of the building site earth works preparation and the placement of steel posts for fencing to the casual staff.

24.0 FURTHER BUSINESS

Windorah Entrance Signs

Council asked the whereabouts and placement of the Windorah entrance signs.

It was resolved that the CEO seek guidance from the Windorah Development Board as to an appropriate location for the placement of Windorah entrance signs.

25.0 ITEMS FOR INFORMATION ONLY

Council tabled the following items of information;

Senator Barry O'Sullivan – Thank you letter

Energy Queensland – The amalgamation of Ergon Energy and Energex

26.0 CONCLUSION

Next Meeting: 21 September 2016

There being no further business Mayor, Cr Bruce Scott, declared the meeting closed at 5:00pm.

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Cr Bruce Scott, Mayor
Barcoo Shire Council

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