



# **BARCOO SHIRE COUNCIL**

*Confirmed Minutes General Meeting*

Wednesday, 14<sup>TH</sup> December 2016

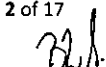
Community Centre, Windorah

CONFIRMED

**CONFIRMED MINUTES OF THE GENERAL MEETING OF THE BARCOO SHIRE COUNCIL  
HELD AT THE COMMUNITY CENTRE, WINDORAH  
ON WEDNESDAY, 14<sup>TH</sup> DECEMBER 2016**

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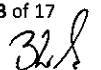
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CONFIRMED



**CONFIRMED MINUTES OF THE GENERAL MEETING OF THE BARCOO SHIRE COUNCIL  
HELD AT, THE COMMUNITY CENTRE, WINDORAH  
ON WEDNESDAY 14<sup>TH</sup> DECEMBER 2016  
COMMENCING AT 9.00AM**

**ATTENDANCE**

Cr. Bruce Scott – Mayor  
Cr. Michael Pratt  
Cr. Jill Fitzgerald  
Cr. Dianne Pidgeon  
Cr. Peter Batt

**OFFICERS PRESENT**

Mr Bob O'Brien – CEO (Chief Executive Officer)  
Ms Hailey Winter – Executive Assistant, Minute Clerk

**COMMUNITY**

Senior Constable Robert Edwards – Officer in Charge, Windorah Police Station

**ABBREVIATIONS**

Council – *Barcoo Shire Council*

Mayor – *Councillor Bruce Scott, Mayor, Barcoo Shire Council*

CEO – *Mr Bob O'Brien, Chief Executive Officer, Barcoo Shire Council*

**1.0 OPENING**

Mayor – Bruce Scott opened the meeting at 9:09am.

**2.0 APOLOGIES**

*Nil*

**3.0 CONDOLENCES**

Council gave their condolences and noted passing of former Barcoo Shire employee and Jundah resident, the late Mr Gordon Doyle, and Mrs Beryl Owens; mother of passed Mayor of Longreach Regional Council, Mr Joe Owens and sister to passed Barcoo Shire Councillor, Mr Peter Reynolds.

**4.0 BIRTHS AND MARRIAGES**

Council would like to congratulate Todd and Frankie McAndrew on the birth of their baby girl, Piper Rae McAndrew.

## 5.0 DISCLOSURE OF INTEREST

*Cr Fitzgerald as advised that she has a potential conflict of interest with the Carella Pipeline.*

## 6.0 NOTICE OF MOTION

*Nil*

## 7.0 MINUTES OF PREVIOUS MEETING – FOR CONFIRMATION

### **RESOLUTION NO: 2016.12.01**

That the minutes of the General Meeting of Barcoo Shire Council held at the Council Chambers, Jundah on the 16<sup>th</sup> November 2016, be confirmed as a true and accurate record of the meeting, with the noted member's amendments included.

**MOVED: Cr Fitzgerald**

**SECONDED: Cr Batt**

**CARRIED: 5/0**

## 7.0 MINUTES OF PREVIOUS MEETING – FOR CONFIRMATION

### **RESOLUTION NO: 2016.12.02**

That the minutes of the Special Meeting of Barcoo Shire Council held at the Council Chambers, Jundah on the 1<sup>st</sup> December 2016, be confirmed as a true and accurate record of the meeting, with the noted member's amendments included.

**MOVED: Cr Pidgeon**

**SECONDED: Cr Pratt**

**CARRIED: 5/0**

## 8.0 BUSINESS ARISING & RESOLUTION WORKSHEET

### **RESOLUTION NO: 2016.12.03**

That Council receive the Business Arising Report & the Resolution Worksheet.

**MOVED: Cr Fitzgerald**

**SECONDED: Cr Pratt**

**CARRIED: 5/0**

## 9.0 MAYOR'S REPORT

### **RESOLUTION NO: 2016.12.04**

That Council receive the Mayor's Report.

**MOVED: Cr Pidgeon**

**SECONDED: Cr Fitzgerald**

**CARRIED: 5/0**

***The Mayor raised the following matters in his report***

1. Organisational Review and Organisational Structure Workshop

2. SeeChange Health Check Workshop
3. SeeChange Proposal
4. University of Southern Queensland (USQ), Digital Longitudinal Study Workshop
5. Lunch with Telstra

The lunch with Telstra was a great opportunity to meet with some of the past and present Telstra staff who were instrumental in planning of the optic fibre project.

6. Deputy Premier's Mayors Reception

It was a nice evening and a great opportunity to interact with the influential people within the circle of Deputy Premier's reception.

7. The Switch-on of mobile services in Jundah and Windorah
8. Corporate Advisory Committee Meeting
9. Natural Disaster Relief and Recovery Arrangements (NDRRA)
10. Building Better Regions Fund

Cr Scott discussed the on-call phone procedure for the Christmas Break period. The CEO advised that there is a diversion in place for the office phones over this time frame to the "After hours" mobile. Mr Chris Richards will be monitoring this mobile, Ms Hailey Winter will organise a community notice to distribute.

***The Mayor tabled the following documents:***

Nil

***The Mayor tabled the minutes of the following regional meetings:***

- Outback Regional Water Alliance Meeting Minutes – 22.11.16
- Outback Regional Roads & Transport Group Meeting Minutes – Tuesday 22.11.16
- District Disaster Management Group Draft Minutes – 8.11.16

***RESOLUTION NO: 2016.12.05***

***That Council endorse the Mayor's attendance at the following events and meetings:***

***Attendance at Meetings***

- 16 November – General Council meeting
- 17 November – Senior Manager's Meeting – Jundah
- 17 November – Consultants meeting – Jundah
- 18 November – Meeting, Central west Digital Strategy – Teleconference
- 21 – 25 November – University of Southern Queensland, Digital Conductivity Study Workshops
- 22 November – Meeting, Outback Regional Road and Transport Group – Longreach
- 22 November – Meeting, Outback regional Water group – Longreach
- 24 28 November – Personal leave – Brisbane
- 29 November – Lunch with Telstra
- 29 November – Deputy Premier's mayor's Reception
- 30 November – Travel
- 1 December – Corporate Services Advisory Committee Meeting

2 December – Police Dedication Ceremony - Jundah

**Upcoming Meetings**

6 December – Funeral, Mrs Beryl Owens – Longreach

6 December – Bishop Cam Venables – Windorah

7 December – Central West Queensland Digital Connectivity Partner Meeting – Teleconference

8 December – Meeting, Mr Lew Markley, Queensland Department of Agriculture and Fisheries – Longreach

8 December – District Disaster Management Group Meeting – Longreach

9 December – General Council Meeting

13 December – Senior Management Meeting

15 December – Rural Financial Counselling Service North Queensland, Project Management Committee Meeting – Teleconference

**MOVED: Cr Pratt**

**SECONDED: Cr Fitzgerald**

**CARRIED: 5/0**

The Mayor thanked the CEO and fellow Councillors for their support and efforts throughout the year; it has been a real pleasure.

**10.0 CHIEF EXECUTIVE OFFICER'S REPORT & FINANCE REPORT**

**RESOLUTION NO: 2016.12.06**

That Council receive the Chief Executive Officers Report.

**MOVED: Cr Pidgeon**

**SECONDED: Cr Fitzgerald**

**CARRIED: 5/0**

**The CEO raised the following matters in his report**

1. Fibre Project
2. Operational Staff Request
3. Shire Services, Engineering, EHO, Town Planning, Building Services, Training, Fuels, Oils, Tyres and Batteries

At present the contract period has expired for Engineering and Environmental Health Services. These contracts may require a formal extension; however the options are to look at going to Localbuy or a tendering process for all the identified services.

4. OQTA Awards Week

The CEO has still not seen the final result of this week; however some invoices from this week have started to be sent out. Hopefully this will be all finalised by January 2017.

5. Financial Statements

**The CEO tabled the QAO Financial Statements 2015/16 and the Barcoo Shire Council Annual Report.**

6. Administration System Update and IT Systems

The CEO has had a conversation with Telstra regarding their proposal for Internet and phone services, for the Barcoo Shire Administration and facilities. And advised that there needs to be a review of the proposal as the total amount seems very exorbitant, and Council needs to obtain independent advice before it is able to make a decision.

#### **ADJOURNMENT**

*Meeting adjourned for morning tea at 10:44am*

*Meeting resumed from morning tea at 11:19am*

#### **ATTENDANCE**

*The following senior management entered the meeting 11:19am*

*Mr Greg Clark – Engineer*

*Mr Bill Pitman – Operational Works Manager*

#### **ATTENDANCE**

*The following community member entered the meeting 11:19am*

*Senior Constable Robert Edwards – Officer-in Charge, Windorah Police Station*

*Cr Scott thanked Senior Constable Edwards for attending the council meeting.*

7. Department of Local Government Funding

#### **CHANGE TO STANDING ORDERS**

**Council agrees to move from the Standing Orders to receive Item 7, Works and Services Reports**

#### **14.0 ENGINEER'S REPORT**

##### **RESOLUTION NO: 2016.12.07**

That Council receive the Engineers Report.

**MOVED: Cr Fitzgerald**

**SECONDED: Cr Pratt**

**CARRIED: 5/0**

**The Engineer raised the following matters in his report.**

1. Jundah Water Treatment Plant



Cr Scott advised that the \$200 million funding opportunity that was announced yesterday by the Queensland Government could potentially cover some costs for the upgrades to water the treatment plant and reverse osmosis plant.

Having Mr Brendan Roots visit Jundah and inspect the Treatment plant and RO Plant has been worth the investment.

2. Jundah Water Supply Security

The Barcoo Shire Engineer, Mr Clark would like council to have a discussion regarding the most cost effective and efficient options for the Jundah water supply security.

Council asked the Engineer to compile the cost and reliability for each proposal, and will discuss options when the information is made available.

3. Project Update

All current projects are running to schedule with only two projects, which could potentially exceed the current budget.

**ATTENDANCE**

*The following community member left the meeting 12:00am*

*Senior Constable Robert Edwards - Officer in Charge, Windorah Police Station*

4. Works Program – Crew Requirements

**RESOLUTION NO: 2016.12.08**

***Mr Rick Rolfe – Transport and Main Roads (TMR) Barcaldine (email correspondence)***

Seeking feedback from council on which section of the Jundah – Quilpie Road (of the already designed section: 91.8 – 102.7) is the priority for council for the \$2m project (\$1m 16/17 and \$1m 17/18).

***Recommendation***

Council resolved to accept option one, pave and seal the maximum amount on the Jundah – Quilpie road leaving out the Jundah – Quilpie Rd and Windorah – Quilpie Rd intersection.

**MOVED: Cr Batt**

**SECONDED: Cr Pratt**

**CARRIED: 5/0**

***Upcoming Events/ Deadlines***

16 <sup>th</sup> December	Closeout of 2014-flood damage works
17 <sup>th</sup> December	Annual Report due for DWQMP

#### 17.0 OPERATIONAL WORKS MANAGER'S REPORT

**RESOLUTION NO: 2016.12.09**

*That Council receive the Operational Works Manager's Report.*

**MOVED: Cr Fitzgerald**

**SECONDED: Cr Pidgeon**

**CARRIED: 5/0**

#### 14.A TOWN MAINTENANCE SUPERVISOR'S REPORT

**RESOLUTION NO: 2016.12.10**

*That Council receive the Town Maintenance Supervisor's Report.*

**MOVED: Cr Pratt**

**SECONDED: Cr Fitzgerald**

**CARRIED: 5/0**

*The Mayor and councillors thanked Mr Chris Richards on the information and detail in his report.*

#### 16.0 WORKPLACE HEALTH and SAFETY REPORT

**RESOLUTION NO: 2016.12.11**

*That Council receive the Workplace Health and Safety Officer's Report.*

**MOVED: Cr Pidgeon**

**SECONDED: Cr Pratt**

**CARRIED: 5/0**

#### 15.0 STRATEGIC WORKS MANAGER / DEPUTY CHIEF EXECUTIVE OFFICER'S REPORT

**RESOLUTION NO: 2016.12.12**

*That Council receive the Strategic Works Manager and Deputy Chief Executive Officer's Report.*

**MOVED: Cr Pratt**

**SECONDED: Cr Fitzgerald**

**CARRIED: 5/0**

**Aerodromes**

***Council notes the recommendation of the acting Strategic Works Managers report and requires no action at this stage.***

Cr Scott thanked Mr Greg Clark and Mr Bill Pitman for their efforts throughout the year.

#### **ATTENDANCE**

*The following senior management left the meeting at 1:16pm*

*Mr Greg Clark – Engineer*

*Mr Bill Pitman – Operational Works Manager*

## **ADJOURNMENT**

*Meeting adjourned for lunch at 1:16pm*

*Meeting resumed from lunch at 2:13pm*

## **ATTENDANCE**

*The following senior management entered the meeting 2:13pm*

*Mr Peter Pidgeon – Rural Lands Officer*

### **18.0 PLANT and FLEET REPORT**

#### **RESOLUTION NO: 2016.12.13**

That Council receive the Plant and Fleet Report.

**MOVED: Cr Fitzgerald**

**SECONDED: Cr Batt**

**CARRIED: 5/0**

### **19.0 RURAL LANDS OFFICER'S REPORT**

#### **RESOLUTION NO: 2016.12.14**

That Council receive the Rural Lands Officer's Report.

**MOVED: Cr Fitzgerald**

**SECONDED: Cr Pratt**

**CARRIED: 5/0**

#### **RESOLUTION NO: 2016.12.15**

That Council receive the minutes from the Rural Lands Advisory Committee.

**MOVED: Cr Fitzgerald**

**SECONDED: Cr Batt**

**CARRIED: 5/0**

Mr Peter Pidgeon advised that the first Rural Lands Advisory Committee meeting went very well, and there have been a number of recommendations made from the committee for Council to consider.

#### **RESOLUTION NO: 2016.12.16**

#### ***Recommendation Baiting – One Aerial Bait a year***

As per the recommendations from the rural lands advisory committee, that Council does a once a year areal baiting during October - November, and that ground baiting is available upon request to the Rural Lands Officer. And that Council also agrees to increase the killed and cut bait meat to the required size to \$4 per kilogram.

**MOVED: Cr Pratt**

**SECONDED: Cr Pidgeon**

**CARRIED: 5/0**

**As per recommendations from the committee, Council delegates authority to the Rural Lands Officer to develop a draft Trapping Policy for discussion at the next Council meeting.**

**The Rural Lands Officer tabled a draft pest animal and plants survey.**

**RESOLUTION NO: 2016.12.17**

That Council receive the minutes from Shire Rural Lands Officers Group.

**MOVED: Cr Fitzgerald**

**SECONDED: Cr Pratt**

**CARRIED: 5/0**

**ATTENDANCE**

The following senior management left the meeting at 3:20pm

Mr Peter Pidgeon – Rural Lands Officer

**STANDING ORDERS**

**Council returned to standing orders, with the continuation of the Chief Executive Officer's Report.**

8. Stores – 2015/16 Balance and Adjustments

**RESOLUTION NO: 2016.12.18**

That the Stores 2015/16 Balance and Adjustments items be raised with the Corporate Services Advisory Committee, while also taking into the recommendations of the Stores Business Process Improvement Workshop recommendations conducted by Mead Perry Group.

**MOVED: Cr Pidgeon**

**SECONDED: Cr Batt**

**CARRIED: 5/0**

9. Christmas Break

**Future Events – Important Dates**

9 <sup>th</sup> December	Council Meeting.
23 <sup>rd</sup> - 3 <sup>rd</sup> January	Christmas Break – Council offices will be closed with a skeleton staff on call.
18 <sup>th</sup> January	General Council Meeting.

**10.A CHIEF EXECUTIVE OFFICER'S SEPARATE REPORT**

**Recruitment of a temporary Director of Corporate Services**

**Recommendation:**

That Council accept the offer from Mead Perry Group, nominating Mr Lew Rojahn as Acting Director Corporate Services until Council can advertise and recruit a permanent employee to the position. Furthermore, that Ms Lisa Russell, Manager of Corporate Services is appointed as a temporary Special Project Officer to manage, organise, facilitate and co-ordinate the current consultancies and their associated approved recommendations for a period up to six months.

**RESOLUTION NO: 2016.12.19**

Council accepts the recommendation of the CEO, and appoints Mr Lew Rojahn from the Mead Perry Group as Acting Director Corporate Services. And appoints Ms Lisa Russell, Manager of Corporate Services to the role of Special Project Officer for the implementation the Organisational Review recommendations.

**MOVED: Cr Batt**

**SECONDED: Cr Fitzgerald**

**CARRIED: 5/0**

**11.0 FINANCE REPORT**

**RESOLUTION NO: 2016.12.20**

That Council receive the Finance Report.

**MOVED: Cr Pratt**

**SECONDED: Cr Pidgeon**

**CARRIED: 5/0**

**12.0 OQTA AWARDS REPORT**

**RESOLUTION NO: 2016.12.21**

That Council receive the OQTA Awards Report.

**MOVED: Cr Pratt**

**SECONDED: Cr Pidgeon**

**CARRIED: 5/0**

**20.0 CORPORATE SERVICES MANAGER'S REPORT**

**RESOLUTION NO: 2016.12.22**

That Council receive the Corporate Services Report.

**MOVED: Cr Fitzgerald**

**SECONDED: Cr Batt**

**CARRIED: 5/0**

**RESOLUTION NO: 2016.12.23**

That Council receive the minutes from the Corporate Services Advisory Committee.

**MOVED: Cr Fitzgerald**

**SECONDED: Cr Batt**

**CARRIED: 5/0**

### **Organisational Review**

Council notes the recommendation of the Corporate Services Manager, that the proposed revised Corporate Structure, not be implemented until early 2017.

### **SeeChange Proposal**

Council notes the recommendation of the Corporate Services Manager, and agrees not to accept the latest SeeChange proposal at the present time, and focus more on getting policies, governance and processes implemented before moving onto further culture changes.

### **Human Resources**

That Council notes the decision of the Manager of Corporate Services to continue the current arrangements with staff assisting with filling the role of Tourism, Community and Culture Supervisor the absence of Mrs Doreen Pitman while taking extended leave.

### **Draft Corporate Plan Community Consultation**

Council notes the responses from the Barcoo Shire Draft Corporate Plan community consultation, and agrees to include the investigation of the provision of a pool at Windorah in the Corporate Plan.

## **21.0 COMMUNITY, CULTURE & TOURISM SUPERVISOR'S REPORT**

### **RESOLUTION NO: 2016.12.24**

That Council receive the Community, Culture & Tourism Report.

**MOVED: Cr Pidgeon**

**SECONDED: Cr Pratt**

**CARRIED: 5/0**

## **22.0 CORRESPONDENCE**

### **RESOLUTION NO: 2016.12.25**

That Council receive the Correspondence Report.

**MOVED: Cr Pratt**

**SECONDED: Cr Fitzgerald**

**CARRIED: 5/0**

Letter – Deputy Premier – Minister of Infrastructure, Local Government and Planning and Minister for Trade and Investment – The Council Expression of Interest for funding under the Grants and Subsidy Program 2017, has been approved for “River rain and flood gauges BOM”.

Letter – Deputy Premier – Minister of Infrastructure, Local Government and Planning and Minister for Trade and Investment – The Council Expression of Interest for funding under the Grants and Subsidy Program 2017, has been approved for – “Emergency Road Seal Jundah”.

Letter – Deputy Premier – Minister of Infrastructure, Local Government and Planning and Minister for Trade and Investment – The Council Expression of Interest for funding under the Grants and

Subsidy Program 2017, has been approved for "Windorah Amenities Building & Resurfacing of ground surface, Windorah" and "Jundah Sports Recreation Complexes".

Letter – Andrew Penn, Chief Executive Officer Telstra – Thanks and Support Letter.

Letter – Rotary Club Re-introducing the Aussie Pride Lapel Badges.

## 23.0 COUNCILLOR GENERAL BUSINESS

Cr Pratt Verbal Report

### Meroondah – Bimerah Boundary Grid

Council resolves to write a letter to the above landholders to discuss the removal of the grid on the Meroondah – Bimerah boundary.

Cr Fitzgerald Verbal Report

### RESOLUTION NO: 2016.12.26

#### Rural Lands Advisory Committee - Reimbursement for Travel

Council agrees to reimburse the travel expenses of the Rural Lands Advisory Committee members for their attendance at formal committee meetings.

**MOVED: Cr Fitzgerald**

**SECONDED: Cr Pratt**

**CARRIED: 5/0**

Cr Pidgeon Verbal Report

### Longreach Rotary Club Community Support in Barcoo Shire

### RESOLUTION NO: 2016.12.27

That Council make a donation to the Longreach Rotary Club of \$1000 in appreciation of the kind community support they have provided at various functions in Barcoo Shire throughout the year, and their generous providing of Christmas hams in our three communities.

**MOVED: Cr Pidgeon**

**SECONDED: Cr Fitzgerald**

**CARRIED: 5/0**

Cr Scott Verbal report

### Jundah Caravan Park

### RESOLUTION NO: 2016.12.28

That Council seeks expressions-of-interest for the leasing of the Jundah Caravan Park.

**MOVED: Cr Pidgeon**

**SECONDED: Cr Fitzgerald**

**CARRIED: 5/0**

## 24.0 FURTHER BUSINESS

### *Proposed dates for 2017 Council Meetings*

#### **RESOLUTION NO: 2016.12.29**

Council adopts the proposed dates for the 2017 Council Meetings, and that these meeting dates be advertised in accordance with the Regulation.

**MOVED: Cr Pratt**

**SECONDED: Cr Fitzgerald**

**CARRIED: 5/0**

### **Annual Report**

#### **RESOLUTION NO: 2016.12.30**

Council adopted the 2016 Annual report.

**MOVED: Cr Fitzgerald**

**SECONDED: Cr Pratt**

**CARRIED: 5/0**

Letter – Deputy Premier – Minister of Infrastructure, Local Government and Planning and Minister for Trade and Investment – State Planning Policy (SPP) and Planning Act 2016

Letter – Inspector-General – Emergency Management – Review of the Queensland State Management Plan being undertaken by the Queensland Disaster Management Committee

Letter – QAO – General Purpose Financial Statements 2015/16 – Completed and Enclosed

Documentation – Mayor – Getting disaster payments right in Queensland

Media Release – Turnbull Government to reimburse \$1 billion Disaster funding owed to Queensland

Certificate of Appreciation – From Stonehenge Rodeo & Campdraft Association

Certificate of Appreciation – Barcoo Big Bash 2016

Certificate of Appreciation – Jundah Classic

### **Late Correspondence**

**Letter & Email - from Mr Tony Jackson regarding the placement of a steam engine on the footpath in front of the Stonehenge Hotel.**

#### **RESOLUTION NO: 2016.12.31**

Council is agreeable to the steam engine remaining in the current position providing that it meets all requirements of both Council's insurer and Mr Jackson's insurer in relation to the identified risks.



And furthermore, that Mr Jackson indemnifies Council of all responsibilities in relation to public liability concerning the steam engine. Council requires a written letter from his insurer stating this indemnity. Council will need to be advised of his intentions before the January general meeting, 18 January 2016.

**MOVED: Cr Pratt**

**SECONDED: Cr Pidgeon**

**CARRIED: 5/0**

**RESOLUTION NO: 2016.12.32**

**Common Fence**

That Council notify Mr Jackson of his requirement and responsibility to maintain the fence between his property and the Stonehenge Common to a stock proof standard. And that Mr Jackson be advised that Barcoo Shire Rural Lands Officer, Mr Peter Pidgeon will be available to give advice on any potential realignment of the fence that may be required to avoid future maintenance issues.

**MOVED: Cr Fitzgerald**

**SECONDED: Cr Batt**

**CARRIED: 5/0**

**RESOLUTION NO: 2016.12.33**

**Proposed Stock Yard/Arena at the Stonehenge Hotel**

Council resolved that the CEO write to Mr Jackson advising him of his responsibility under the Integrated Planning Act and the Barcoo Shire Planning Scheme when undertaking building and certain activities at the Stonehenge Hotel precinct.

**MOVED: Cr Pratt**

**SECONDED: Cr Pidgeon**

**CARRIED: 5/0**

**Email – Informing Council of the determinations of the Local Government Remuneration and Discipline Tribunal Report 2016.**


**25.0 ITEMS FOR INFORMATION ONLY**

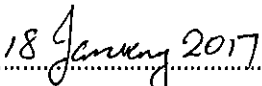
*Nil*

**26.0 CONCLUSION**

Next Meeting: 18<sup>th</sup> January 2017

There being no further business Mayor, Cr Bruce Scott, declared the meeting closed at 5:48pm.

  
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Cr Bruce Scott, Mayor  
Barcoo Shire Council

  
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