



BARCOO SHIRE COUNCIL

Unconfirmed Minutes Ordinary Meeting

Wednesday, 17th January 2018

Council Chambers, Jundah

Heart of the channel country
www.barcoo.qld.gov.au

**UNCONFIRMED MINUTES OF THE ORDINARY MEETING OF THE BARCOO SHIRE COUNCIL
HELD AT THE COUNCIL CHAMBERS, JUNDAH
ON WEDNESDAY, 17th JANUARY 2018**

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HELD AT THE COUNCIL CHAMBERS, JUNDAH
ON WEDNESDAY, 17TH JANUARY 2018
COMMENCING AT 9:01AM**

ATTENDANCE

Cr. Bruce Scott – Mayor
Cr. Mike Pratt – Deputy Mayor
Cr. Peter Batt
Cr. Jill Fitzgerald
Cr. Dianne Pidgeon

OFFICERS PRESENT

Mr Michael Parker – Chief Executive Officer (CEO)
Ms Tess Patterson – Corporate Services Support Officer (CSSO), Minute Clerk

ABBREVIATIONS

ALGA – *Australian Local Government Association*
Council – *Barcoo Shire Council*
Mayor – *Councillor Bruce Scott, Mayor, Barcoo Shire Council*
NDRRA - *National Disaster Relief and Recovery Arrangements*
QRA – *Queensland Reconstruction Authority*
QTC – *Queensland Treasury Corporation*

1. OPENING

The Mayor declared the meeting open at 9:01am and welcomed Councillors, the CEO, Mr Michael Parker, and minute clerk, Ms Tess Patterson, to the January Ordinary Meeting.

2. APOLOGIES

Nil.

3. CONDOLENCES

Council wishes to pass on its condolences to Judith Himstedt on the sudden death of her son. Condolences also go out to Judith's family and friends.

Council also wishes to pass on its condolences to the family, friends and community of Mr Peter Dawson, former Chief Executive Officer of Quilpie Shire Council.

4. BIRTHS AND MARRIAGES

Council wishes to congratulate Michael Bateman and Briony Pitman on the arrival of their daughter, 'Charley Maree Bateman', in December 2017, and new sister for Heidi, Lachlan and Hunter.

Council also wishes to congratulate Joseph and Stacey Tully of Tenham Station on the arrival of their son and first child, 'Mack Joseph Tully'.

5. DISCLOSURE OF INTEREST

Cr Pidgeon declared that she is the wife of the Barcoo Shire Council Rural Lands Officer.

6. NOTICE OF MOTION

Nil.

7. MINUTES OF PREVIOUS MEETINGS – FOR CONFIRMATION

RESOLUTION NO: 2018.01.01

That the minutes of the Ordinary Meeting of Barcoo Shire Council held at the Council Chambers, Jundah on the 15th December 2017, be confirmed as a true and accurate record of the meeting, with the noted Councillor's amendments included.

MOVED: Cr Batt

SECONDED: Cr Fitzgerald

CARRIED: 5/0

8. BUSINESS ARISING

Nil.

9. MAYOR'S REPORT

RESOLUTION NO: 2018.01.02

That Council receive the Mayor's Report.

MOVED: Cr Pratt

SECONDED: Cr Pidgeon

CARRIED: 5/0

The Mayor raised the following matters in his report:

- *Integrated Care Innovation Fund (ICIF) - Western Corridor Project*

RESOLUTION NO: 2018.01.03

That Council endorses the Mayor's attendance at the following events and meetings:

Attendance at Meetings

17 January Meeting - January General Council – Jundah

Upcoming Meetings and Functions

22 January Meeting - Rural Financial Counselling Service North Queensland - Teleconference

23 January Meeting - Integrated Care Innovation Fund (ICIF) - Western Corridor Project - Teleconference

02 February Meeting - Remote Area Planning and Development Board - Teleconference

06 February Meeting – Enterprise Bargaining Agreement - Jundah

MOVED: Cr Fitzgerald

SECONDED: Cr Pratt

CARRIED: 5/0

10. CHIEF EXECUTIVE OFFICER'S REPORTS

RESOLUTION NO: 2018.01.04

That Council receive the CEO's reports.

MOVED: Cr Pidgeon

SECONDED: Cr Batt

CARRIED: 5/0

10. (i) RECOMMENDATION & INFORMATION REPORTS

CORPORATE SERVICES ADVISORY COMMITTEE

At the August 2016 General Meeting of Council, a resolution (Number 2016.08.20) was passed that Council form a Corporate Services Standing Committee.

It was the intent of Council to have the Committee as an Advisory Committee, however, the Terms of Reference adopted refer to the Committee as a Standing Committee.

RESOLUTION NO: 2018.01.05

That Council establish a Corporate Services Advisory Committee, in accordance with Section 265 of the Local Government Regulation 2012, and that the Corporate Services Advisory Committee be exempted from the requirement to take minutes of its proceedings, in accordance with Section 272(b) of the Local Government Regulation 2012, as the function of the Committee is to advise and make recommendations to Council.

Further, that Council adopts the Terms of Reference as provided for the Corporate Services Advisory Committee and appoints Councillors Scott and Batt, Lisa Russell, Michael Parker and Peter O'Regan of O'Regan & Partners Accountants as members of the Advisory Committee and that Council terminate the Corporate Services Standing Committee.

MOVED: Cr Pidgeon

SECONDED: Cr Fitzgerald

CARRIED: 5/0

QTC PROJECT DECISION FRAMEWORK

The Queensland Treasury Corporation (QTC), which is the State Government's central financing authority, provides a range of financial services to the state and public sector entities, including local governments.

QTC have developed a framework for local government, titled a Project Decision Framework (PDF), which aims to provide an overarching system through which decision making for new projects can be disciplined, robust, and in the best interests of the community.

RESOLUTION NO: 2018.01.06

That Council adopt the principles of the Project Decision Framework established by the QTC, and direct that the Chief Executive Officer (CEO) proceed to implementation of the Framework across Council, and prepare a policy for consideration by Council that commits everyone in Council to assessing projects based on need and due diligence.

MOVED: Cr Pidgeon

SECONDED: Cr Batt

CARRIED: 5/0

WESTERN WINTER BARREL SERIES REQUEST FOR SPONSORSHIP

Council has received a request from Hygain Western Winter Barrel Series for sponsorship of their ten events this year, with Jundah, Longreach, Aramac and Barcaldine being the venues.

RESOLUTION NO: 2018.01.07

That Council provide Gold Sponsorship of \$1,000 for the Hygain Western Winter Barrel Series.

MOVED: Cr Pratt

SECONDED: Cr Fitzgerald

CARRIED: 5/0

BIOREGIONAL ASSESSMENT PROGRAM USER PANEL REQUEST

Councillor Bruce Scott, Mayor of Barcoo Shire Council, has received an invitation from the Director of Geological and Bioregional Assessments, Department of Environment and Energy (Commonwealth), to be part of a user panel for their Geological and Bioregional Assessment Program, which includes the Cooper region. The program is a four year \$30.4 million initiative, due for completion in June 2021.

The program will assess the impacts of shale and tight gas development in three basins, including the Cooper basin.

It is anticipated that two panel meetings will be held each year.

RESOLUTION NO: 2018.01.08

That Council approve the participation of Cr. Bruce Scott in the Department of Environment and Energy Initiative to assess the impacts of shale and tight gas development in the Cooper Basin and, further, that Council meet the cost of any out-of-pocket expenses incurred by Cr. Scott through participating in this initiative.

MOVED: Cr Fitzgerald

SECONDED: Cr Pratt

CARRIED: 5/0

HOME SERVICES TO ELDERLY POLICY

Officers were requested to prepare a draft Aged Care Policy for consideration and input from Council.

RESOLUTION NO: 2018.01.09

That Council requests the CEO investigate and report back to Council on impacts of National Disability Insurance Scheme (NDIS) and aged care services on small communities prior to further consideration of the draft Home Services to the Elderly Policy.

MOVED: Cr Fitzgerald

SECONDED: Cr Pidgeon

CARRIED: 5/0

QRA DISASTER RECOVERY FUNDING ARRANGEMENTS

The Queensland Reconstruction Authority (QRA) have advised of the Commonwealth Government's reform of the Natural Disaster Relief and Recovery Arrangements (NDRRA).

As of 1st July 2018, this arrangement will be titled Disaster Recovery Funding Arrangements (DRFA).

Resolved that Council receive and note the advice from the Queensland Reconstruction Authority about the new funding arrangements titled Disaster Recovery Funding Arrangements (DRFA) as from 1st July 2018.

LOCAL GOVERNMENT REMUNERATION & DISCIPLINE TRIBUNAL REPORT

Each year at 1st December, the Local Government Remuneration and Discipline Tribunal makes a recommendation to the Minister for Local Government as regards to the category assigned to each local government and the remuneration determined for Councillors as from 1st July, 2018.

MEEETING ADJOURNMENT

Council adjourned for morning tea at 10:30am.

Council resumed business at 11:00am.

RESOLUTION NO: 2018.01.10

That Council receive the Local Government Remuneration and Discipline Tribunal Report 2017, and note the recommendation as regards to Barcoo Shire Council being assigned as Category 1 Council and the maximum remuneration determined for Councillors as from 1st July, 2018.

MOVED: Cr Fitzgerald

SECONDED: Cr Pidgeon

CARRIED: 4/1

ALGA ADVICE

The Australian Local Government Association (ALGA) have provided advice about the dates of their national conferences to be held during 2018.

Resolved that Council note the following dates for the three national conferences to be held by the Australian Local Government Association during 2018:

- ***Regional Cooperation and Development Forum, 17th June, Canberra***
- ***National General Assembly, 17th-20th June, Canberra***
- ***National Local Roads and Transport Congress, 20th-22nd November, Uluru***

ANNUAL VALUATION 2018

Advice has been received from the Valuer-General, State Valuation Service, that an annual valuation will be conducted in 2018, with the valuations to be issued prior to 31st March, 2018.

Resolved that Council note the advice received from the Valuer-General that an annual valuation will be conducted in 2018, with valuation notices issued prior to 31st March, 2018.

WESTERN QUEENSLAND COMMUNITY DIRECTORY – SPONSORED MEMBERSHIP OFFER

My Community Directory is an internet Directory of community organisations, clubs, groups and facilities that supports the community. It provides easy access to up to date information regarding the vast number of community related organisations. It is essentially a one stop shop for community information.

The organisation has been working with Western Queensland PHN to establish a comprehensive directory of health services in the region. They are now wanting to complete the picture by working with Councils to gather information about community groups and services.

Whilst Council is offered a sponsored membership, there are some obligations we will have as a result.

- Need to sign the attached proposal.
- Arrange a time for an initial meeting
- Provide information about community and services and facilities in the region
- Attend an online training session to learn to use the system
- Manage and maintain listings and events for the Council region.

RESOLUTION NO: 2018.01.11

That Council participate in the Sponsored Membership Offer for the Western Queensland Community Directory.

MOVED: Cr Pratt

SECONDED: Cr Batt

CARRIED: 5/0

10. (ii) FINANCE REPORT

RESOLUTION NO: 2018.01.12

That Council receive the Financial Services Report.

MOVED: Cr Fitzgerald

SECONDED: Cr Pidgeon

CARRIED: 5/0

ATTENDANCE

Ms Lisa Russell, Human Resources and Governance Manager, attended the meeting at 11:58am.
Dr Chris Capel, Chris Capel Consulting, attended the meeting via teleconference at 11:58am to discuss the proposed Sport and Recreation Plan for Barcoo Shire.

MEETING AGENDA

Council moved discussions to Item 11(ii) of the Agenda.

ATTENDANCE

Dr Chris Capel, Chris Capel Consulting, exited the meeting via teleconference at 12:25pm.
Ms Lisa Russell, Human Resources & Governance Manager, exited the meeting at 12:26pm.

11. CORPORATE SERVICES REPORTS

RESOLUTION NO: 2018.01.13

That Council receive the Acting Director of Corporate Services Reports.

MOVED: Cr Pratt

SECONDED: Cr Fitzgerald

CARRIED: 5/0

MEETING ADJOURNMENT

Council adjourned for lunch at 12:31pm.

Council resumed business at 1:25pm.

ATTENDANCE

The following staff members entered the meeting at 1:26pm:

- Ms Sally O'Neil – Director Works & Services
- Mr Trent Hoad – Building Services Supervisor

MEETING AGENDA

Council moved to Item 12 of the Agenda.

12. WORKS & SERVICES REPORTS

RESOLUTION NO: 2018.01.14

That Council receive the Director of Works and Services Report and late item report on Proposed Jundah Roadhouse.

MOVED: Cr Pratt

SECONDED: Cr Fitzgerald

CARRIED: 5/0

MEETING AGENDA

Council moved to Item 14 of the Agenda while the Building Services Supervisor was in attendance.

14. LATE ITEMS

PROPOSED JUNDAH ROADHOUSE

Council officers have sought confirmation on the orientation of the building that will comprise the roadhouse and retail store.

RESOLUTION NO: 2018.01.15

That Council confirm the orientation of the building for the roadhouse and retail store and the CEO report back to Council at the February meeting with amended building design and new site plan.

MOVED: Cr Pratt

SECONDED: Cr Pidgeon

CARRIED: 5/0

ATTENDANCE

Mr Trent Hoad, Building Services Supervisor, exited the meeting at 1:58pm.

MEETING AGENDA

Council moved to Item 12(i) of the Agenda while the Director of Works & Services was in attendance.

12. (i) RECOMMENDATION & INFORMATION REPORTS

DIRECTOR WORKS & SERVICES INFORMATION REPORT

12. (ii) CONSULTING ENGINEER'S REPORT

RESOLUTION NO: 2018.01.16

That Council receive the Consulting Engineer's Report.

MOVED: Cr Fitzgerald

SECONDED: Cr Batt

CARRIED: 5/0

12. (iii) FLEET & PLANT REPORT

RESOLUTION NO: 2018.01.17

That Council receive the Fleet & Workshop Manager's Report.

MOVED: Cr Fitzgerald

SECONDED: Cr Batt

CARRIED: 5/0

ATTENDANCE

Ms Sally O'Neil, Director Works and Services, left the meeting at 2:23pm.

MEETING AGENDA

Council moved to Item 11(i) of the Agenda.

11. (i) RECOMMENDATION & INFORMATION REPORTS

INFOCOUNCIL AGENDA SYSTEM REPORT

Council operates a manual minute and agenda system whereby officer reports, agendas, minutes and action items are all prepared and distributed manually.

Such arrangements are at minimal cost, however, considering the minimal purchase and implementation of a fully automated software package, there would be obvious immediate and long-term benefits.

RESOLUTION NO: 2018.01.18

That pursuant to section 235(a) of the Local Government Regulation 2012, Council resolves it is satisfied there is only one supplier who is reasonably available to provide agenda management software; and that approval be given to purchase the InfoCouncil electronic agenda and minutes package in accordance with a proposal dated 24 November 2017.

MOVED: Cr Pratt

SECONDED: Cr Fitzgerald

CARRIED: 5/0

STANDING ORDERS

Through the recent efforts of Council's Audit Committee, it was suggested that Council adopt a Standing Orders Policy. This makes sense when considering Council is without a set of Standing

Orders and the conduct of its meetings should be dictated by such guidelines.

RESOLUTION NO: 2018.01.19

That Council requests the CEO bring the revised Standing Orders Policy, with amendments as discussed in relation to attendance by electronic means at meetings, to the February Ordinary Meeting 2018 for consideration.

MOVED: Cr Pidgeon

SECONDED: Cr Fitzgerald

CARRIED: 5/0

11. (ii) HR & GOVERNANCE REPORT

RESOLUTION NO: 2018.01.20

That Council receive the Barcoo Shire Council Sport and Recreation Plan 2016-2026 Information Report.

MOVED: Cr Pidgeon

SECONDED: Cr Batt

CARRIED: 5/0

11. (iii) COMMUNITY, CULTURE & TOURISM REPORT

RESOLUTION NO: 2018.01.21

That Council receive the Community, Culture and Tourism Report.

MOVED: Cr Pratt

SECONDED: Cr Batt

CARRIED: 5/0

Cr. Bruce declared conflict of interest in the Australia Day Awards and left the meeting for the duration of award discussions.

ATTENDANCE

Cr. Bruce Scott exited the meeting at 2:44pm.

Cr. Bruce Scott returned to the meeting at 2:56pm.

11. (iv) RURAL LANDS REPORT

Cr Pidgeon declared a perceived interest in this matter, however Cr Pidgeon remained in the meeting and made the following declaration:

I declare I may have a perceived conflict of interest in this matter (as defined in section 173 of the Local Government Act 2009) due to my relationship with the Rural Lands Officer. I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on this matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of Council's area by participating in the discussion and voting on this matter.

RESOLUTION NO: 2018.01.22

That Council receive the Rural Lands Officer's Report.

MOVED: Cr Fitzgerald

SECONDED: Cr Pratt

CARRIED: 5/0

ATTENDANCE

Mr Peter Pidgeon, Rural Lands Officer, entered the meeting at 2:58pm.

RESOLUTION NO: 2018.01.23

In accordance with the Depasturing of Stock on Commons and Reserves Policy, that Council not grant permission for agistment by Mr Darrel Dolgner for fifty head of cattle on the Top Six Mile Reserve and twenty head of cattle on Bottom Six Mile Reserve.

MOVED: Cr Pratt

SECONDED: Cr Batt

CARRIED: 5/0

ATTENDANCE

Mr Peter Pidgeon, Rural Lands Officer, exited the meeting at 3:38pm.

MEETING AGENDA

Council moved to Item 13 of the Agenda as Item 12 had been dealt with earlier in the meeting.

13. COUNCILLOR GENERAL BUSINESS

Council discussed items on Councillor 'wish-lists'.

ATTENDANCE

Mayor Bruce Scott exited the meeting at 4:01pm.

Mayor Bruce Scott re-entered the meeting at 4:03pm.

MEETING AGENDA

Council moved to Item 15 as Item 14 had been dealt with earlier in the meeting.

15. CLOSED MATTERS

RESOLUTION NO: 2018.01.24

That the meeting be closed at 4:18pm pursuant to section 275(1)(a) of the Local Government Regulation 2012 for the purposes of appointment of an employee.

MOVED: Cr Pratt

SECONDED: Cr Fitzgerald

CARRIED: 5/0

ATTENDANCE

Mr Michael Parker declared an interest and left the meeting at 4:18pm, together with minute clerk, Ms Tess Patterson.

RESOLUTION NO: 2018.01.25

That the meeting be re-opened for business at 4:31pm.

MOVED: Cr Fitzgerald

SECONDED: Cr Batt

CARRIED: 5/0

ATTENDANCE

The following staff members returned to the meeting at 4:31pm:

- Mr Michael Parker - CEO
- Ms Tess Patterson - CSSO

RESOLUTION NO: 2018.01.26

- 1. That Council appoint Mr Michael Parker as CEO of Barcoo Shire Council; and**
- 2. That Mr Parker and Council sign a two (2) year Contract of Employment with a negotiated remuneration package as set out in Schedule B; and**
- 3. That Council agree to review the remuneration package for the position of CEO, Barcoo Shire Council, and requests a report on this matter be tabled at the April Ordinary Meeting of Council.**

MOVED: Cr Batt

SECONDED: Cr Fitzgerald

CARRIED: 5/0

16. CONCLUSION

Next Meeting: Wednesday, 14th February 2018

The Mayor thanked staff and there being no further business, Mayor, Cr Bruce Scott, declared the meeting closed at 4:42pm.

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Cr Bruce Scott, Mayor
Barcoo Shire Council

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