

BARCOO SHIRE COUNCIL

MINUTES OF THE ADJOURNED GENERAL MEETING OF THE BARCOO SHIRE COUNCIL HELD AT THE ADMINISTRATION OFFICE, JUNDAH, ON THURSDAY, 23RD SEPTEMBER, 2010, COMMENCING AT 8:07AM

ATTENDANCE:

Councillors B Scott (Mayor), M Pratt (Deputy Mayor), P Batt, J Pidgeon, I Groves, Michael Parker (CEO)

Mayor Cr Scott opened the meeting and welcomed all in attendance to the adjourned meeting of Council.

APOLOGIES

Nil

CONFIRMATION OF MEETING MINUTES

RESOLUTION: 2010.09.01

That the minutes of the General Meeting of the Barcoo Shire Council held on Monday 9th August, 2010 be confirmed as a true account of the events.

*Moved: Cr Pratt
Seconded: Cr Batt*

CARRIED: 5/0

BUSINESS ARISING

- Power situation at Stonehenge, and response from Ergon re recent article in Longreach Leader

RESOLUTION: 2010.09.02

That Council write to Ergon seeking advice as the possibility of the connection of three phase power to the town of Stonehenge in order to gain power reliability and quality.

*Moved: Cr Groves
Seconded: Cr Batt*

CARRIED: 5/0

ITEMS FOR CONSIDERATION 2010-11 BUDGET

- Cr Pratt – new residence for Stonehenge. The CEO to present an analysis of accommodation needs availability of land in each town, and future capital access to Council for consideration.

MEMBERS' BUSINESS

Item 1

Cr Pidgeon

- Pump for washdown bay - ordered

Item 2

Cr Batt

- Replacement of grids. Thurles Access (gate) needs to be considered. (Subject to cost share structure)

Item 3

Cr Groves

- Ponding areas on roads needs consideration in building up these sections, as they become apparent following rainfall events

Item 4

Cr Pratt

- Tourism activities in neighbouring Shires in increasing, and improvement to facilities is needed within Barcoo Shire in order to retain visitors and increase the potential for additional visitors

Future Visitor Facilities & Recreational Development

RESOLUTION: 2010.09.03

The CEO to prepare a future cash-flow forecast and details of areas suitable for development of visitor and recreational facilities.

Moved: Cr Pratt

Seconded: Cr Pidgeon

CARRIED: 5/0

ATTENDANCE:

Council broke for morning tea at 10:00am and resumed at 10:23am. When the meeting resumed, Mr Mike Brown, Works Manager, was in attendance.

WORKS & SERVICES REPORT

RESOLUTION: 2010.09.04

That the Works & Services Report be received and noted

Moved: Cr Groves

Seconded: Cr Pratt

CARRIED: 5/0

ATTENDANCE:

Mr Brown left the meeting at 10:50am, and Mr Peter Pidgeon, Rural Lands Officer attended at this time.

LAND & ANIMAL MANAGEMENT REPORT

RESOLUTION: 2010.09.05

That the Land and Animal Management Report given by Peter Pidgeon, Rural Lands Officer be received and noted.

Moved: Cr Groves

Seconded: Cr Pidgeon

CARRIED: 5/0

Wild Dog Bounty

- Bounty to be paid on pups, but not on belly pups

Agistments

RESOLUTION: 2010.09.06

That Council approve the following Agistment applications.

T Hoad – 2 horses

B Mason – 4 horses

J Baldry – 16 cattle

R Sharpley – 7 horses

D Ward – 4 horses

S Oates – 2 horses

S Charman – 1 horse

N Geiger – 2 horses and 18 cattle

K Geiger – 10 cattle and 7 horses

Moved: Cr Pratt

Seconded: Cr Batt

CARRIED: 5/0

Wild Dog Baiting

- Minimum rebate of \$1.50/kg of meat supplied to apply for the current financial year

ATTENDANCE:

Mr Pidgeon departed the meeting at 11:46am.

MEMBERS' BUSINESS cont.

Item 5

Cr Scott

Attendance at Meetings and Deputations

RESOLUTION: 2010.09.07

Meeting	Date	Place
Geographic Society Forum	16 th September 10	Windorah
Meeting with Minister Schwarten Re: Fibre Optic Extension	18 th August 10	Brisbane
DCQ Book Launch	24 th September 10	Longreach

That Council approve the Mayor's attendance at the Meetings and functions listed above.

Moved: Cr Pidgeon

Seconded: Cr Groves

CARRIED: 5/0

EXECUTIVE REPORTS

Executive Report

RESOLUTION: 2010.09.08

That the Executive Report prepared by Michael Parker, Chief Executive Officer be received and noted.

Moved: Cr Pratt

Seconded: Cr Batt

CARRIED: 5/0

Agenda 23.09.10 Item 6

Amended Shire Sign Policy

EXECUTIVE SUMMARY:

Mr Michael Brown, Works Manager, has reviewed the current Sign Policy, and has provided a revised Policy for discussion and consideration.

BUSINESS ARISING – OCTOBER MEETING

Draft Signage Policy to be returned to October, 2010 meeting of Council. Councillors to inspect signage in the Shire prior to discussion.

Agenda 23.09.10 Item 7

Internal Audit Function & Reporting

EXECUTIVE SUMMARY:

Sec.155 of the Local Government (Finance, Plans & Reporting) Regulation 2010 requires that Council carry out an internal audit each financial year.

(An internal audit is an assessment and evaluation of the control measures that Council has adopted, or is to adopt, to manage the risks (operational risks) to which Council is exposed.

Council must prepare an internal audit plan for each financial year, and monitor the implementation of the plan.

In preparing the audit plan, Council must:-

- a. Evaluate the operational risks and;
- b. Have regard to the relevant accounting documents.

The internal audit plan is a document stating:-

- (a) The way in which the operational risks have been evaluated
- (b) The most significant operations risks identified from the evaluation
- (c) The control measures that Council has adopted, or is to adopt, to manage the most significant operational risks, and
- (d) The way in which Council has had regard to the relevant accounting documents in preparing the plan.

Internal Audit Progress Report

Council has to prepare an Internal Audit Progress Report for the internal audit for each financial year.

This report is a document stating:-

- (a) The control measures that Council has adopted that were assessed by the internal audit
- (b) The way in which the internal audit was carried out
- (c) The observations of the person carrying out the internal audit
- (d) Any recommendations of the person who conducted the audit about –
 - (a) Any action that may be taken to improve the success of the control measures
 - (b) Alternative control measures that Council may adopt for managing the risks to which Council's operations are exposed and the action that may be taken to give effect to the alternative control measures
- (e) A summary of the CEO's response to the internal audit, including:-
 - (a) The action to be taken in response to the recommendation
 - (b) When the action is intended to be taken
- (f) A summary of the actions taken by Council in response to recommendations in the Progress Report for the preceding two financial years

Council must give its audit committee, if it has one, or its CEO.

- (a) The internal audit Progress Report, and
- (b) At least twice during the year after the internal audit is performed, each of the following documents
 - i. A summary of the recommendations in the Report
 - ii. A summary of the actions that have been taken in response to the recommendations
 - iii. A summary of any actions that have not been taken in response to the recommendations

Audit Committee

Large Councils (Sec.105 of the Local Government Act 2009 provides a definition of large Councils) are required to have an Audit Committee. Barcoo Shire is not defined as a large Council.

EXECUTIVE REPORTS cont.

Agenda 23.09.10 Item 7 cont.

Internal Audit Function & Reporting

RESOLUTION: 2010.09.09

That Council, in response to the requirement of Sec. 155 of the Local Government (Finance, Plans and Reporting) Regulation 2010.

- (a) Direct that the CEO establish an internal audit function*
- (b) Appoint Peter O'Regan & Partners as Internal Auditors*
- (c) Prepare an Internal Audit Plan*

Moved: Cr Batt

Seconded: Cr Groves

CARRIED: 5/0

Agenda 23.09.10 Item 8

Development of a Regional Tourism and Shire Promotion Concept

EXECUTIVE SUMMARY:

On Thursday, August 12th, I attended a meeting of the Boulia, Diamantina, Barcoo Shire tourism staff, CEO's and elected representatives, to discuss the progression of the concept of closer cooperation between the Councils as regards to tourism and shire promotion.

This concept has been ongoing over the past two years, and has now been assisted by the Board of Tourism Qld approving the recommendation by the Outback Qld Tourism Authority (OQTA) that the Shires of Boulia, Diamantina and Barcoo have their region recognised separately, and designated the Far West Tourism Group.

The meeting resolved to ask each Council for in-principle support to form a joint body, capable of seeking external funding, to manage the tourism and area promotion aspects of the region.

RESOLUTION: 2010.09.10

That Council provide in-principle support to the concept of a regional approach to tourism and area promotion with the Shires of Boulia and Diamantina, to the extent of a separate legal entity being formed to enable the unified body to seek external funding, if all aspects are in accordance with the Local Government Act 2009.

Moved: Cr Pratt

Seconded: Cr Pidgeon

CARRIED: 5/0

EXECUTIVE REPORTS cont.

Agenda 23.09.10 Item 9

Purchase of Second Hand Rollers

EXECUTIVE SUMMARY:

Council has received an offer to purchase two Cat rollers which have been on hire for the past 2 years.

RESOLUTION: 2010.09.11

That Council purchase two Cat rollers, second hand, as under.

Cat PF-300c	Serial No. FPB00325	\$100,765 + GST
Cat PF-300c	Serial No. PFB00220	\$ 84,560 + GST

Moved: Cr Groves

Seconded: Cr Pidgeon

CARRIED: 5/0

Agenda 23.09.10 Item 10

Purchase of Cattle Grids – Shire Roads

EXECUTIVE SUMMARY:

Council has approved a budget allocation of \$200,000 for grid replacement in the 2010-2011 financial year.

Councils Works Manager, Mr Mike Brown, requests that Council purchase the grids as soon as possible to enable replacement of works to be commenced.

Aprilla Grids are the preferred supplier, but three quotes were obtained in order to meet the requirements of the Local Government (Financial, Plans & Reporting) Regulation 2010.

Aprilla Grids	6m x 2.45 x 0.5m open ended – 12 grid order	\$11,000 ea delivered, plus GST
	8m x 2.45 x 0.5m open ended – 6 grid order	\$16,000 ea delivered , plus GST
Gidyea Grids (unable to supply 6m grids)	8m grid	\$17,800 ea + delivery + GST
Brown Dog Contracting	8m grid	\$12,401.92 ea + delivery + GST

RESOLVED:

That Council call for Expressions of Interest to establish a Preferred Supplier arrangement for the supply of grids for a 3 year period, given that a competitive quote for the supply of 6m grids was not available.

EXECUTIVE REPORTS cont.

Agenda 23.09.10 Item 11

Concurrent Employment – Chief Executive Officer

EXECUTIVE SUMMARY:

Sec.198 of the Local Government Act 2009 allows for all Local Government employees, including the Chief Executive Officer, to be employed by more than one Local Government at the same time, if each of the Local Government agree.

RESOLUTION: 2010.09.12

That Council allow the Chief Executive Officer, Mr Michael Parker, to be an employee of another Local Government, as CEO if that is the case, during his absence on Long Service Leave or Annual Leave.

Moved: Cr Pidgeon

Seconded: Cr Batt

CARRIED: 5/0

Agenda 23.09.10 Item 12

Renewal Pastoral Holding Leases Paragua, Yerpa, and Nangwarry

EXECUTIVE SUMMARY:

Advice has been received from the Department of Environment & Resource Management that an application has been made to renew the following Pastoral Holding Leases:

- 10/2930 Lot 29 on Plan CP844100 Parish of Paragua
- 10/4195 Lot 4195 on Plan PH288 Parish of Yerpa
- 10/449 Lot 449 on Plan PH632 Parish of Nangwarry

The Department is seeking Councils views and/or any requirements that the Department should consider when assessing the renewals.

RESOLUTION: 2010.09.13

That Council have no objection to the lease renewals of 10/2930 Lot 29 on Plan CP844100 Parish of Paragua, 10/4195 Lot 4195 on Plan PH288 Parish of Yerpa, and 10/449 Lot 449 on Plan PH632 Parish of Nangwarry.

Moved: Cr Pratt

Seconded: Cr Pidgeon

CARRIED: 5/0

ATTENDANCE:

Council broke for lunch at 12:40pm and resumed at 1:26pm.

EXECUTIVE REPORTS cont.

Agenda 23.09.10 Item 13

Request for Sponsorship, Jundah Race Club Inc., 2nd October 2010

EXECUTIVE SUMMARY:

A request for sponsorship has been received from the Jundah Race Club. Their allocated date for a race meeting in 2010 is 2nd October.

Three categories of sponsorship are available.

Gold - \$2000 and over (naming rights on one race, plus full page race book advert)

Silver - \$1000 and over (shared naming rights of a race, plus ½ page race book advert)

Bronze – Listed in race books

RESOLUTION: 2010.09.14

That Council provide a donation of \$2,500 to the Jundah Race Club Inc for 2nd October 2010.

Moved: Cr Batt

Seconded: Cr Groves

CARRIED: 5/0

Agenda 23.09.10 Item 14

Outback Qld Tourism Authority (OQTA) Request for Annual Allocation for Advertising Campaign

EXECUTIVE SUMMARY:

An email advice from OQTA has provided a report on the success of the “After the Rain” advertising campaign, conducted February – June 2010.

OQTA have now requested that each of the 15 Councils within the OQTA region confirm a commitment of \$10,000 each year to fund a similar advertising campaign.

RESOLUTION: 2010.09.15

That Council decline the invitation to commit \$10,000 to an advertising campaign in 2011, as its provision of \$2,500 in 2010 was considered a one-off allocation.

Moved: Cr Pidgeon

Seconded: Cr Pratt

CARRIED: 5/0

EXECUTIVE REPORTS cont.

Agenda 23.09.10 Item 15

Council Residence, 23 Edward Street, Windorah – Future Use

EXECUTIVE SUMMARY:

This residence, owned by Council, has been used by Contractors when performing work in Windorah or in the vicinity.

It is no longer required for this purpose.

RESOLUTION: 2010.09.16

That Council offer for sale, by tender, the residence at 23 Edward Street, Windorah, and consider any tenders received. Further, that Council, if it accepts a tender, use the proceeds to develop other vacant land owned by it for housing.

Moved: Cr Groves

Seconded: Cr Batt

CARRIED: 5/0

Agenda 23.09.10 Item 16

Entertainment and Hospitality Policy

EXECUTIVE SUMMARY:

Sec.140 of the Local Government (Finance, Plans & Reporting) Regulation 2010 requires that Council must prepare and adopt a policy about the Local Government's spending on entertainment and hospitality.

The Policy must state:

1. the types of entertainment or hospitality that Council considers to be in the public interest; and
2. the types of entertainment or hospitality that may, or may not, be paid with a credit card that is issued in the name of Barcoo Shire; and
3. the procedure for approving spending on entertainment or hospitality

Examples provided in the Regulation include:

1. Entertainment members of the public in order to promote a Council project.
2. Providing food and beverages:-
 - a. to a person visiting in an official capacity, or
 - b. for a conference, course, meeting, seminar, workshop or another forum that is held by Council for its Councillors, employees, or other persons
 - c. paying for a Councillor, or employee, to attend a function, as part of official duties of that person

RESOLUTION: 2010.09.17

That Council adopt the Entertainment and Hospitality Policy.

Moved: Cr Batt

Seconded: Cr Pratt

CARRIED: 5/0

EXECUTIVE REPORTS cont.

Agenda 23.09.10 Item 25

Digital Imaging for Flood Evaluation

EXECUTIVE SUMMARY:

Emergency Management Qld (EMR) have written to Council seeking advice as to whether Council is willing to partner them in the capture of high resolution Digital Elevation Model (DEM), to enable the more accurate prediction of inundation events.

EMQ have called tenders for data capture over Jundah, and request advice of other towns Council feels should be considered.

Two-thirds of the cost is paid under the Natural Disaster Mitigation Program. If Council accepts a third of the cost, this will give Council unrestricted rights to the data.

Payment can be made in the 2011-12 financial year.

RESOLUTION: 2010.09.18

That Council accept the offer of data capture over the town of Jundah and accept one-third of the cost.

Moved: Cr Pidgeon

Seconded: Cr Groves

CARRIED: 5/0

Agenda 23.09.10 Item 26

2009-2010 Financial Year Statements

EXECUTIVE SUMMARY:

Council is required to prepare the Annual Statements, in accordance with the requirements of Sec.102 of the Local Government (Finance, Plans & Reporting) Regulation 2010.

RESOLUTION: 2010.09.19

That Council receive the Annual Financial Statements 2009-10.

Moved: Cr Pratt

Seconded: Cr Pidgeon

CARRIED: 5/0

EXECUTIVE REPORTS cont.

Agenda 23.09.10 Item 27

Bitumen Seal Quotes for Main Roads "5" Job, Morney-Birdsville

EXECUTIVE SUMMARY:

Council is contracting the 5km seal section on the Morney-Birdsville Road (11/80A/5) on behalf of the Dept Transport & Main Roads.

Quotations have been sought from three suppliers of bitumen to cart, heat and spray the prime and seal.

Rock'N'Road Bitument P/L	\$ 95,937.21 (excl. GST)
Boral Asphalt	\$114,325.66 (excl. GST)
Road Surfaces	\$111,957.26 (excl. GST)

RESOLUTION: 2010.09.20

That Council accept the quote from Rock'N'Road Bitumen P/L for the cart, heat and spray of prime and seal on the 11/80A/5 Morney-Birdsville job, for the price of \$95,937.21 (excl. GST).

Moved: Cr Batt

Seconded: Cr Pratt

CARRIED: 5/0

COMMUNITY & DEVELOPMENT

RESOLUTION: 2010.09.21

That the Community and Development Report be received and noted.

Moved: Cr Pidgeon

Seconded: Cr Groves

CARRIED: 5/0

Shire History Book launch and time for time capsule raising.

RESOLUTION: 2010.09.22

That Council set the dates for of June 11th and 12th, 2011, for the:-

- *Shire Ball*
- *History Book launch*
- *Opening of relocated Barcoo Shire Museum*
- *Time capsule opening*

Moved: Cr Pratt

Seconded: Cr Batt

CARRIED: 5/0

CORPORATE SERVICES REPORT

Corporate Services Report

RESOLUTION: 2010.09.23

That the Corporate Services Report be received and noted.

Moved: Cr Pratt

Seconded: Cr Pidgeon

CARRIED: 5/0

Cheque Register August 2010

RESOLUTION: 2010.09.24

That the Cheque Register report be received and noted.

Moved: Cr Groves

Seconded: Cr Batt

CARRIED: 5/0

Revenue and Expenditure August 2010

RESOLUTION: 2010.09.25

That the Revenue and Expenditure report be received and noted.

Moved: Cr Pratt

Seconded: Cr Pidgeon

CARRIED: 5/0

Balance Sheet August 2010

RESOLUTION: 2010.09.26

That the Balance Sheet report be received and noted.

Moved: Cr Groves

Seconded: Cr Pratt

CARRIED: 5/0

Rates Arrears August 2010

RESOLUTION: 2010.09.27

That the Rates Arrears report be received and noted.

Moved: Cr Pidgeon

Seconded: Cr Groves

CARRIED: 5/0

CORPORATE SERVICES REPORT cont.

Trust Account August 2010

RESOLUTION: 2010.09.28

That the Trust Account report be received and noted.

Moved: Cr Pratt

Seconded: Cr Pidgeon

CARRIED: 5/0

ATTENDANCE:

At 2:30pm, Mr Greg Clark, Consulting Engineer, attended the meeting.

Mayne River Crossing (Jundah-Winton Road)

- Mr Clark advised Council about his recent inspection of this crossing, and the action required to repair the crossing.

RESOLUTION: 2010.09.29

That the Engineer detail immediate repair work to be undertaken, and provide a design to replace the existing structure when funding is available.

Moved: Cr Batt

Seconded: Cr Pratt

CARRIED: 5/0

ATTENDANCE:

Mr Clark departed the meeting at 3:00pm

INFORMATION LIST

08/2010	Thanks sponsorship Stonehenge Campdraft & Rodeo Association Inc
08/2010	NDRRA Summary sheet for multi sites Monsoonal Flooding TC Olga, Neville, Ului & Paul
08/2010	Thanks generous support Stonehenge Campdraft & Rodeo Association Inc
08/2010	Thanks sponsorship RDAQ Conference – Rachel Warton (University of Qld Medical Student)
08/2010	Water mains Renewal Stonehenge <ul style="list-style-type: none"> This attachment provides Council with the details of the treated water mains renewal in Stonehenge. Materials have been ordered, and work will commence upon arrival.
09/2010	Land Valuations <ul style="list-style-type: none"> The Land Valuation Bill 2010 was introduced into State Parliament on 1st September, 2010. Fact sheets are now available about topical items in the legislation, and copies are provided for the information of Councillors.
09/2010	Peter & Sheila Forrest – Brief report Shire History Book
08/2010	DTMR: Access signage Stonehenge
09/2010	Jundah State School: Skate Park Project
09/2010	DEEDI: Local Government Annual Payments
09/2010	T & J Fitzgerald: Stock Proofing Thomson Developmental Road
09/2010	DERM: Draft Welford National Park Management Plan

Information

Title of abbreviated Shire History Book. Council agreed to the suggested Title.

“They kept the promise – the people and places of the Barcoo Shire, Western Qld.”

Next Meeting 11th October, 2010 – Jundah, 8:00am.

Meeting Closed: 3:35pm

Mayor Cr Bruce L Scott _____