



# UNCONFIRMED MINUTES

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**GENERAL MEETING OF  
BARCOO SHIRE COUNCIL  
HELD WEDNESDAY  
20 NOVEMBER 2013  
COUNCIL CHAMBERS  
JUNDAH**

**BARCOO SHIRE COUNCIL**  
**UNCONFIRMED MINUTES OF THE GENERAL MEETING**  
**HELD COUNCIL CHAMBERS, JUNDAH**  
**ON WEDNESDAY 20 NOVEMBER 2013**  
**COMMENCING AT 11.44 AM**

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**BARCOO SHIRE COUNCIL**  
**UNCONFIRMED MINUTES OF THE GENERAL MEETING**  
**HELD COUNCIL CHAMBERS, JUNDAH**  
**ON WEDNESDAY 20 NOVEMBER 2013**  
**COMMENCING AT 11.44 AM**

**1. OPENING**

The Mayor welcomed all in attendance and opened the meeting at 11.44 am.

**2. ATTENDANCE**

**ATTENDANCE**

Cr Julie Groves, Mayor  
Cr Michael Pratt, Deputy Mayor  
Cr Peter Batt  
Cr Ian Groves  
Cr Lasker

**OFFICER'S PRESENT**

Mr Bob O'Brien, Chief Executive Officer  
Ms Sue McConachy, Executive Assistant  
Mr Col Higginson – Town Planner

**3. APOLOGIES**

Nil

**4. CONDOLENCES & BIRTHS**

Congratulations to Krystal Davis and Dan Parker on the birth of their daughter Hayley Renee.

Condolences to the families of:

- Mr Edward (Ted) George
- Mr Joseph Rayment
- Mrs Jean Egan

**5. DECLARATION OF INTEREST**

- **TENDERS FOR SALE OF COUNCIL VEHICLES**  
Cr Peter Batt and Cr Mike Pratt, Deputy Mayor declared an interest in the matter.

- **GOLF CLUB SPONSORSHIP**

Cr Julie Groves, Mayor, Cr Ian Groves and Chief Executive Officer, Robert O'Brien declared an interest in the matter.

## 6. CONSIDERATION OF NOTICE OF MOTION

Nil

## 7. CONFIRMATION OF MEETING MINUTES

Resolution No.: 2013.11.01

*That the Minutes of the Housing Meeting held Wednesday 16 October, 2013 at the Council Chambers, Jundah be confirmed.*

MOVED: Cr Pratt

SECONDED: Cr I Groves

CARRIED 5/0

Resolution No.: 2013.11.02

*That the Minutes of the General Meeting held Wednesday 16 October, 2013 at the Council Chambers, Jundah be confirmed.*

MOVED: Cr Batt

SECONDED: Cr Pratt

CARRIED 5/0

Resolution No.: 2013.11.03

*That the Minutes of the Special Meeting held Thursday 31 October 2013, via Teleconference from the Council Chambers, Jundah be confirmed.*

MOVED: Cr Pratt

SECONDED: Cr Groves

CARRIED 5/0

## 8. BUSINESS ARISING FROM PREVIOUS MINUTES

### Department of Housing & Public Works – Community Housing

Discussion was held in relation to correspondence received from the *Department of Housing and Public Works* in regards to Council's letter sent to the Department, requesting the Department consider a future payout on properties currently under the management of the Council.

## ATTENDANCE

CEO left the meeting at 12.10 pm to hand the King & Co agreement to Peter & Sheila Forrest pertaining to the Shire History book.

## ATTENDANCE

CEO returned to the Meeting at 12.14 pm.

## SUSPENSION OF STANDING ORDER

Resolution No.: 2013.11.04

*That Council suspend standing orders, the time being 12.14 am.*

MOVED: Cr Batt

SECONDED: Cr Pratt

CARRIED 5/0

## ATTENDANCE

Doreen Pitman, Community, Cultural & Tourism Supervisor attended the Meeting at 12.40 pm.

## **09. DEPUTATION PETER & SHIELA FORREST – SHIRE HISTORY PROJECT**

## ATTENDANCE

Peter and Sheila Forrest attended the Meeting at 12.46 pm.

Discussion regarding the Shire History book was as follows:

- Discussion around the title of the book. The Forrest's advised that they need to know the title January 2014 meeting. The current title of the draft book, 'Their Promised Land', evokes from the early settlers.
- Forrest's explained the layout of the book: footnotes are prolific, along with list of thanks, credits and photographic acknowledgments. A 'dummy' book was tabled. Council approved the layout and settings.
- Consider a dust jacket, or images can be printed onto the hard cover with a varnish on it.
- Does Council want an *International Mailing Carton (IMC)*? They cost about \$1 each. Decide later.
- Books strapped into pallets then plastic wrapped and totally water-proofed for shipping from China to Jundah.
- What is Council's optionally Launch date? June 2014.
- Council will get the PDF format of all chapters for approval.
- Chapters 12-17 to be written by 31<sup>st</sup> March 2014. All images put aside and setting out is complete. Graphic Artist has commenced on book.
- Forrest's to supervise printing of book in China – beginning May 2014.
- There will be 320 pages in the large book.
- Draft chapters will still be sent to Doreen Pitman for distribution to proof readers. Proof-readers are required to respond directly to Forrest's with any amendments/comments etc.
- Foreword messages from Quentin Bryce, Governor General and Cr Julie Groves, Mayor will be included.
- Decision on small book and Museum Curatorship work to be made at a later date.

- The Forrest's offered to do a series of articles in the Qld Country Life and North Qld Register etc. to promote the book, to sell books in the first month. Also flyers with a mail-order coupon to purchase the book before it is published was suggested. Decision closer to launch.
- Cash flow required of approximately \$40,000 to \$50,000. Forrest's advised that they need to spend this amount to publish and deliver the book.
- Who would Council like to launch the book? Launch in Longreach, Brisbane & maybe launch in Canberra? Decision closer to launch.
- Cash-flow requirement of approximately \$40,000 to \$50,000 - situation is that the Forrest's are going to have to spend between \$40,000 to \$50,000 - \$60 per page, plus extra for design, printing and delivery.
- Print 1000 copies of large book. Council to hold copyright and all authorities necessary to enable any future reprints.

**ATTENDANCE**

Cr I Groves left the Meeting at 1.51 pm.

**ATTENDANCE**

Cr I Groves returned to the meeting at 1.54 pm.

- Date of delivery to Longreach will be before the 30<sup>th</sup> June, 2014.
- Payment of instalment/s will be when they need to pay their graphic artists – Peter will check for the dates and let CEO and Mayor know, via teleconference.
- Memo will be sent to Council regarding dates etc.

**RESUMPTION OF STANDING ORDER**

Resolution No.:           **2013.11.05**

*That Council resume standing orders, the time being 2.02 pm.*

**MOVED:** Cr Lasker

**SECONDED:** Cr Batt

**CARRIED 5/0**

**ATTENDANCE**

Peter and Sheila Forrest left the Meeting at 2.03 pm.

**ADJOURNMENT**

The Meeting adjourned for lunch at 2.03 pm.

**RESUMPTION**

The meeting resumed, time being 2.53 pm.

## 10. DEPUTATION CAMPBELL HIGGINSON TOWN PLANNING

Mr Colin Higginson, Director of Campbell Higginson Town Planning addressed the Meeting to bring Council up to date with some matters.

- State 'Land for Sale' processes – one of the major issues is the *Native Title Act* (can be fixed by a legislative change, but can take a very long time).
- Flooding – Council is required to pass a *resolution* to set a reasonable floor-level e.g. Qld Development Code. Council can bring in an amendment to the *Planning Scheme*.
- Additional areas for industrial requirements.
- Street numbers – Council would be required to include it under *Sub-Ordinate Local Laws*?? There is a standard to set up the criteria.

CEO to forward email from Col Higginson to all of the Councillors.

### ATTENDANCE

Col Higginson left the Meeting at 3.36 pm.

## 11. CONSIDERATION OF EXECUTIVE REPORT - CHIEF EXECUTIVE OFFICER

Resolution No.: 2013.11.06

*That Council accepts the report from the Chief Executive Officer.*

MOVED: Cr Pratt

SECONDED: Cr Batt

CARRIED: 5/0

## Connecting Remote Communities in Central West Queensland Project

CEO tabled a briefing note regarding Telstra's latest offer following negotiation teleconferences and meetings. The document included:

- Offer letter
- Price
- 3G Mobile Infrastructure
- ADSL Broadband
- Long term competitive service availability
- RFT process outcomes
- Review of the 12 November 2013 Telstra offer by *Business Aspect*
- Updated design documentation
- General issues

**RECEIVED**

## Sale of Land for Arrears of Rates

Resolution No.: 2013.11.07

*The date of the Council meeting at which the resolution to sell the land was made under section 140 of the Local Government Regulation was 20<sup>th</sup> November 2013 and the resolution was in the following terms:*

- *That Council resolves to sell the following properties in accordance with the Local Government Regulation 2012 Chapter 4 Part 12 Division 3, Selling or Acquiring Land for Overdue Rates or Charges and council's Debt Recovery Policy.*
- *That Council approves these properties be issued with Notices of Intention to sell and Delegates authority to the Chief Executive Officer to deal with matters relevant to the process of sale or acquisition.*
- *Property Information*
  - *Assessment Number: 13-00000-000*
  - *The land is described in the council's land record as Lot 21 on Plan J2749. Parish of Jundah, County of Wolsely, situated at number 7 Morehead Street Jundah 4736 QLD.*
  - *Containing an area of 2023m<sup>2</sup>.*
    - *A summary of all overdue rates for the land, as the date of Council's resolution referred to in paragraph "C" above, are as follows:-*

- *Rates outstanding \$3408.00*
- *Interest levied \$851.73*
- *Total rates outstanding \$4259.73*
- *Rates Transactions as Rate card:-*
  - *Levy 092008 1/07/2008 to 31/12/2008 \$ 263.75 21<sup>st</sup> Oct 2008*
  - *Levy 032009 1/01/2009 to 30/06/2009 \$ 263.75 21<sup>st</sup> April 2009*
  - *Levy 092009 1/07/2009 to 31/12/2009 \$286.25 16<sup>th</sup> Oct 2009*
  - *Levy 032010 1/01/2010 to 30/06/2010 \$286.25 14<sup>th</sup> April 2010*
  - *Levy 092010 1/07/2010 to 31/12/2010 \$306.25 21<sup>st</sup> Oct 2010*
  - *Levy 032011 1/01/2011 to 30/06/2011 \$306.25 15<sup>th</sup> April 2011*
  - *Levy 092011 1/07/2011 to 31/12/2011 \$330.75 7<sup>th</sup> Oct 2011*
  - *Levy 042012 1/01/2012 to 30/06/2012 \$330.75 16<sup>th</sup> May 2012*
  - *Levy 092012 1/07/2012 to 31/12/2012 \$343.25 30<sup>th</sup> Oct 2012*
  - *Levy 032013 1/01/2013 to 30/06/2013 \$343.25 16<sup>th</sup> April 2013*
  - *Levy 092013 1/07/2013 to 31/12/2013 \$347.50 29<sup>th</sup> Nov 2013*

- *Property Information*

- *Assessment Number: 26-10000-000*

- *The land is described in the council's land record as Lot 4 on Plan J2549. Parish of Jundah, County of Wolsely, situated at number 21 Garrick Street Jundah 4736 QLD.*
- *Containing an area of 2023m2.*
  - *A summary of all overdue rates for the land, as the date of Council's resolution referred to in paragraph "C" above, are as follows:-*
    - *Rates outstanding \$6282.43*
    - *Interest levied \$935.20*
    - *Total rates outstanding \$7217.63*
    - *Rates Transactions as Rate card:-*
      - *Levy 092009 1/07/2009 to 31/12/2009 \$482.50 16<sup>th</sup> Oct 2009*
      - *Levy 032010 1/01/2010 to 30/06/2010 \$482.50 14<sup>th</sup> April 2010*
      - *Levy 092010 1/07/2010 to 31/12/2010 \$521.50 21<sup>st</sup> Oct 2010*
      - *Levy 032011 1/01/2011 to 30/06/2011 \$521.50 15<sup>th</sup> April 2011*
      - *Levy 092011 1/07/2011 to 31/12/2011 \$556.58 7<sup>th</sup> Oct 2011*
      - *Levy 042012 1/01/2012 to 30/06/2012 \$556.58 16<sup>th</sup> May 2012*
      - *Levy 092012 1/07/2012 to 31/12/2012 \$578.82 30<sup>th</sup> Oct 2012*
      - *Levy 20140003 1/07/2012 to 31/12/2012 \$1414.38 14<sup>th</sup> March 2013*
      - *Levy 032013 1/01/2013 to 30/06/2013 \$578.82 16<sup>th</sup> April 2013*
      - *Levy 092013 1/07/2013 to 31/12/2013 \$589.25 29<sup>th</sup> Nov 2013*

MOVED: Cr Pratt

SECONDED: Cr Lasker

CARRIED: 5/0

## 12. CORRESPONDENCE

### Windorah Development Board – Community Gym in Windorah Hall

Council received correspondence from the Windorah Development Board dated the 26 October, 2013 thanking Council for its agreement to house their new gym equipment in the Windorah Community Centre and attached a proposal for the planned management of the gym and seeking Council's input.

*To be tabled until Council has looked into the above matter further.*

### Windorah Development Board – Beautification of Treatment Plant Area

Correspondence tabled from the Windorah Development Board advising that they are interested in working towards the development and beautification of the area, near the Windorah water treatment plant and seeking feedback from Council.

Resolution No.:           2013.11.09

*That Council endorse the development and beautification of the area near the Windorah water treatment plant, on the condition that it is self-sustaining, with no lawn.*

MOVED: Cr I Groves

SECONDED: Cr Lasker

CARRIED: 5/0

**Windorah Development Board – Recent Sales of Vacant Land in Jundah & Windorah**

A letter was received regarding community concern about the recent sales of vacant land in Jundah and Windorah. Residents are concerned that there has been an inequality between price and size of the blocks between the two towns.

RECEIVED - CEO TO REPLY

**13. CONSIDERATION OF CORPORATE SERVICES REPORTS**

Resolution No.: 2013.11.10

*That Council receive the following Financial Statements pursuant to and in accordance with Section 152 of the Local Government (Finance, Plans and Reporting) Regulation 2010 for the period ending 30 June 2014.*

MOVED: Cr Lasker

SECONDED: Cr I Groves

CARRIED: 5/0

**DEBTOR WRITE-OFF**

Resolution No.: 2013.11.12

*To write off the following Debtor Account:*

- *Heath/CorbettB - Removal Expenses, total amount of \$1,238.37*

MOVED: Cr I Groves

SECONDED: Cr Lasker

CARRIED 5/0

**ADJOURNMENT**

The Meeting adjourned for afternoon tea and the farewell function for Council employee, Alister Smith (Bear), time being 4.41 pm.

**RESUMPTION**

The Meeting resumed, time being 5.55 pm.

**ATTENDANCE**

Engineer Greg Clark, Strategic Works Manager Steve Sigler, Operational Works Manager Bill Pitman and Rural Lands Officer Peter Pidgeon attended the Meeting at 5.55 pm.

## 14. CONSIDERATION OF RURAL LANDS OFFICER'S REPORT

### APPLICATIONS FOR AGISTMENT

- Bill Pitman – 6 horses (Approved).

Resolution No.: 2013.11.11

*That Council accepts the report from the Rural Lands Officer.*

MOVED: Cr I Groves

SECONDED: Cr Lasker

CARRIED 5/0

### ATTENDANCE

Rural Lands Officer Peter Pidgeon left the Meeting at 6.05 pm.

## 15. CONSIDERATION OF WORKS AND SERVICES REPORTS

### STRATEGIC WORKS MANAGER'S REPORT

#### WATER RESTRICTIONS

It was decided that the current water restrictions be amended to 'Level 2' in Jundah and Stonehenge and a notice be placed in the Community Newsletter.

### OPERATIONAL WORKS MANAGER'S REPORT

Resolution No.: 2013.11.07

*That Council accepts the reports from the Strategic Works Manager and Operational Works Manager.*

MOVED: Cr Lasker

SECONDED: Cr Pratt

CARRIED 5/0

### ENGINEER'S REPORT

#### TENDER NO. T02-2013/14 – BITUMEN SURFACING WORKS

Council is currently constructing approximately 10 km of Jundah-Quilpie Road to a paved and sealed standard, along with various flood damage repairs on behalf of DTMR and various reseals on Shire assets. These projects include bitumen surfacing works which are normally undertaken by a specialist subcontractor to Council. The bitumen surfacing for these works will exceed \$200,000 in value and therefore a public tender for the provision of these services was advertised in the Longreach Leader on Friday 18 October 2013. This tender closed at 4.00pm on Friday 8 November 2013. Two tenders were received as follows:



## INTERMITTENT PLANT HIRE TENDERS T01/2013-14

Resolution No.: 2013.11.11

*That Council place all applicants on the Preferred Supplier Register.*

MOVED: Cr Lasker

SECONDED: Cr I Groves

CARRIED 5/0

### ATTENDANCE

Cr Batt & Cr Pratt returned to the Meeting at 7.02 pm.

### ATTENDANCE

Cr I Groves left the Meeting at 7.03 pm.

### ATTENDANCE

Cr I Groves returned to the Meeting at 7.05 pm.

## Fleet Agitator Truck

After acquiring quotes from Black Truck Sales and Hastings Deering for the purchase of a new Agitator Truck through the Local Buy process, Council chose to purchase through Black Trucks as they were able to achieve Council's specific requirements. Council has been notified that these requirements are unable to be met without considerable cost. Council has asked Black Trucks to supply them with a renewed quote, specifying a Cab over unit to allow for Council's specification requirements.

## Sale of Vehicles

Council has set a reserve price for Plant 140 Ford Ranger utility ex Windorah town maintenance vehicle. This vehicle was offered as a trade on previous tender for Utility's, but was not priced to Council's satisfaction.

## Update of Vehicle Delivery

To date Council has taken delivery of 3 new vehicles purchased through Local Buy and they are as follows:  
1 x Toyota Prado 2013 GXL Wagon – Mayor  
1 x Toyota RAV 4 2013 GX Wagon – Administration  
1 x Ford Ranger XLT Utility – CEO

## Offer for Purchase of Vehicle

A written offer for the purchase of Plant 130 was received. Council decided not to accept the Tender application for this vehicle, due to low prices tendered.

## 16. CONSIDERATION OF COMMUNITY & DEVELOPMENT REPORT

### RFDS Medical Chest - Stonehenge Community Centre

The Mayor outlined to Council the procedure regarding access to RFDS Stonehenge Community Medical Chest, housed in the medical rooms in the Stonehenge Community Centre.

Resolution No.: 2013.11.13

*That Council accepts the report from the Community, Culture & Tourism Supervisor.*

MOVED: Cr Pratt

SECONDED: Cr Batt

CARRIED 5/0

## 17. CONSIDERATION OF EXECUTIVE REPORT – MAYOR

### MAYOR'S REPORT

Resolution No.: 2013.11.14

*That Council accepts the Mayor's Report and endorses the Mayors' attendances at the following events and meetings.*

MOVED: Cr Batt

SECONDED: Cr Lasker

CARRIED: 5/0

### 01

#### Events Attended

#### October

- 18 Fibre Optic – Brisbane
- 21 Tidy Towns Awards - Cairns
- 20-25 LGAQ Annual Conference Cairns

#### November

- 13 Disaster Management Training – Jundah

### 02

#### Teleconferences

#### October

- 31 Fibre Optic

#### November

- 01 RAPAD AGM
- 07 Fibre Optic
- 08 CW Regional Pest Management Group

## 18. FURTHER BUSINESS

### Council General Meeting Dates for 2014

Resolution No.: 2013.11.15

*In accordance with Section 74 of the Local Government (Operations) Regulation 2010 notice is hereby given of the following General Meetings of Council for 2014:*

<u>DATE</u>	<u>VENUE</u>	<u>TOWN</u>
Wednesday, 15 January 2014	Council Chambers	Jundah
Wednesday, 19 February 2014	Community Centre	Stonehenge
Wednesday, 19 March 2014	Council Chambers	Jundah
Wednesday, 16 April 2014	Council Chambers	Jundah
Wednesday, 21 May 2014	Community Centre	Windorah
Wednesday, 18 June 2014	Council Chambers	Jundah
Wednesday, 16 July 2014	Council Chambers	Jundah
Wednesday, 20 August 2014	Community Centre	Stonehenge
Wednesday, 17 September 2014	Council Chambers	Jundah
Wednesday, 15 October 2014	Council Chambers	Jundah
Wednesday, 19 November 2014	Community Centre	Windorah
Friday, 12 December 2014	Council Chambers	Jundah

*All meetings are scheduled to start at 9:00am and are open to the public.*

*That Council endorses the scheduled General Meetings dates for 2014.*

MOVED: Cr I Groves

SECONDED: Cr Pratt

CARRIED 5/0

### Barcoo Big Bash Cricket Match

A request was received from the Stonehenge, Jundah and Windorah Cricket teams seeking further sponsorship of \$101.22 from Council to go towards uniforms.

Resolution No.: 2013.11.16

*That Council sponsor the Barcoo Big Bash Cricket Match by providing a further \$101.22 to cover the outstanding cost for the uniforms.*

MOVED: Cr Pratt

SECONDED: Cr Lasker

CARRIED 5/0

**Barcoo Shire Council Annual Report 2012/2013**

Resolution No.: 2013.11.17

*That Council adopts the audited Annual Report for 2012/13.*

MOVED: Cr Lasker

SECONDED: Cr Pratt

CARRIED 5/0

**19. LATE CORRESPONDENCE**

**Jundah Golf Club**

**DECLARATION OF INTEREST**

Mayor Groves, Cr I Groves and Chief Executive Officer declared an interest in the Jundah Golf Club correspondence tabled and did not participate in any of the discussion.

Correspondence was received from the Jundah Golf Club advising that the Club is planning their presentation night and asking for Council's support by providing a prize, such as a voucher for the shop or fuel.

Resolution No.: 2013.11.16

*Council to provide sponsorship in the form of a \$100 voucher from the Jundah Store.*

MOVED: Cr Batt

SECONDED: Cr Pratt

CARRIED 5/0

**20. MEMBERS BUSINESS**

**Councillor Michael Pratt, Deputy Mayor**

Nil

**Councillor Peter Batt**

Nil

**Councillor Ian Groves**

Nil

**Councillor Craig Lasker**

Nil

**21. CONCLUSION**

There being no further business the Mayor declared the Meeting closed at 7.28 pm.

These minutes were confirmed by Council at the General Meeting held on ....., December 2013.

.....

...../...../.....

**MAYOR**

**DATE**