

**GENERAL MEETING OF
BARCOO SHIRE COUNCIL
HELD FRIDAY
21 NOVEMBER 2014
COMMUNITY CENTRE
WINDORAH**

BARCOO SHIRE COUNCIL
CONFIRMED MINUTES OF THE GENERAL MEETING
HELD COUNCIL CHAMBERS, JUNDAH
ON FRIDAY 21 NOVEMBER 2014
COMMENCING AT 9.25 AM

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BARCOO SHIRE COUNCIL
CONFIRMED MINUTES OF THE GENERAL MEETING
HELD COUNCIL CHAMBERS, JUNDAH
ON FRIDAY 21 NOVEMBER 2014
COMMENCING AT 9.25 AM

1. OPENING

The Mayor welcomed all in attendance and opened the meeting at 9.25 am.

2. ATTENDANCE

ATTENDANCE

Cr Julie Groves, Mayor
Cr Michael Pratt, Deputy Mayor
Cr Peter Batt
Cr Ian Groves (Via Teleconference)
Cr Craig Lasker

OFFICER'S PRESENT

Mr Bob O'Brien, Chief Executive Officer
Mr Ian Kuhn, Corporate Services Manager/Deputy CEO
Ms Sue McConachy, Executive Assistant

3. APOLOGIES

Nil

4. CONDOLENCES & BIRTHS

- Congratulations go to Andrew and Jodie Watts on the birth of their daughter, Abigail.
- Also best wishes to Roxanne and Kelvin Weston on their marriage.

5. DECLARATION OF INTEREST

Nil

6. CONSIDERATION OF NOTICE OF MOTION

Nil

7. CONFIRMATION OF MEETING MINUTES

Resolution No.: 2014.11.01

That the Minutes of the General Meeting held Wednesday 15 October, 2014 at the Council Chambers, Jundah be confirmed.

MOVED: Cr Pratt

SECONDED: Cr Lasker

CARRIED 5/0

8. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

9. CONSIDERATION OF EXECUTIVE REPORTS

MAYOR'S REPORT

Resolution No.: 2014.11.02

That Council accept the Mayor's Report and endorses the Mayor's attendances at the following events and meetings.

MOVED: Cr Batt

SECONDED: Cr Pratt

CARRIED: 5/0

01 Events Attended

October

27-30 LGAQ Conference – Mackay

November

07 COWS Dinner

02 Teleconferences

November

06 RAPAD

10 Fibre Optic

2014 Outback Queensland Tourism Association Symposium and Awards – Charleville

The Mayor congratulated the Windorah Information Centre who came away with an Encouragement Award for the Centre and to Mr Ian and Mrs Marilyn Simpson, owners of the Western Star Hotel which won the *Best Outback Pub*.

This was a fantastic effort as this was the first time either had entered

CEO'S of Western Shires (COWS) Christmas Meeting and Functions

Mayor Groves expressed her and Council's thanks to the organisers of the COWS Christmas meeting and functions held on 6th – 8th November out at Welford National Park. The functions enabled the attendance of a diverse group of senior executives to experience the outback's natural beauty and exceptional hospitality. It also allowed the Barcoo Shire Council to show-case Welford National Park and future tourism opportunities.

CHIEF EXECUTIVE OFFICER'S REPORT

Ingenero Receivership Outcome

The CEO discussed email correspondence in regards to the dealings for the purchase of the solar system. These systems, if working to capacity, will return this investment within 13 months.

Resolution No.: 2014.11.03

It was resolved that Council endorse the actions of the CEO in his offer of \$50,000 for the complete purchase of the five (5) solar systems.

MOVED: Cr Batt

SECONDED: Cr Lasker

CARRIED: 5/0

Fibre Project Update

The CEO outlined to Council that this project is becoming very complex, however advised the outcome is moving nearer. CEO elaborated further on meetings held recently with all concerned.

Staff Matters

As result of the new *Local Government Industry Award* and the recent CEO's meeting, advice to all CEO's in the region is to have all contract employees i.e. CEO's, DCEO's and all senior contract employees, have their contract re-written and re-negotiated, to enable them to be aligned with the new award and to give continuity beyond the quadrennial elections. There are some serious concerns within the Government/LGAQ that CEO's and senior staff are seen to be aligned with the election cycle and that an outcome similar to that following the last election, does not happen to the same extent.

Legal Issues

As a result of the letters received by Councillors on two matters concerning illegal activities and the CEO's administrative procedures to rectify these matters, the CEO sought a directive in relation to these matters. Allegations that "the CEO runs the Council" need to be put to bed. The Chief Executive Officer acts on the directives and policies of Council and within the legal framework of the State legislation when dealing with such matters. It is hard to deal with issues when there is a total lack of understanding of the issues and the requirements administrators need to take in order to be fair and equitable to the whole community. In both cases, the issues need to be addressed, so they do not continue and that they are clear for all future uses and transactions.

Resolution No.: 2014.11.04

That Council fully support previous action of CEO and direct the CEO to finalise the legal proceedings regarding the boundary issues pertaining to Lot 208 Plan J2741.

MOVED: Cr I Groves

SECONDED: Cr Pratt

CARRIED: 5/0

Resolution No.: 2014.11.05

That Council write to Mr John McCallum and advise that he is allowed to keep one (1) billy goat, seven (7) nannies, along with kids up to five (months) of age only. Also to advise the RSCPA to investigate the animal welfare issues as a priority.

MOVED: Cr Lasker

SECONDED: Cr Batt

CARRIED 5/0

General Issues and Future Developments

- Both the Mayor and the CEO have been invited to the *Ministers Round Table* in Cairns on the 1st and 2nd of December. They will also take the opportunity to meet with Fibre personnel in Brisbane on the 3rd, returning on the 4th.
- Council will also attend a series of RAPAD meeting on the 24th and 25th November.
- The internal audit committee meeting is set for the 27th November in Jundah.
- The CEO advised that he will be taking leave from 5th December, 2014 and will return on 22nd December for three days, then take the shutdown period over the Christmas, New Year break, returning on 5th January 2015.

Resolution No.: 2014.11.06

That the Chief Executive Officer's Report be accepted.

MOVED: Cr Pratt

SECONDED: Cr Lasker

CARRIED: 5/0

ATTENDANCE

Cr I Groves left the meeting at 10.20 am.

ATTENDANCE

Mrs Elaine Seawright attended the meeting at 10.20 am.

WINDORAH POST OFFICE

A lengthy discussion was held between the Windorah Postal Agency Licensee Mrs Elaine Seawright and Council.

Mrs Seawright advised that the only reason she took the Licence on was so that the community could still have a postal service. Mrs Seawright explained that already she has had to put in place Public Liability Insurance, change over the power and phones and purchase the stock, and pay rent of \$60.00 per week just to keep the service going.

Further discussion was held in regards to liaison by Mrs Seawright with the Cooper Arts and Craft Association seeking permission for the Postal Agency to be housed in their Arts and Craft building.

Council advised Mrs Seawright that as the Postal Agency Licensee she would be required to write to Council requesting financial assistance to house her Windorah Postal Agency and advising if the Cooper Arts and Craft Association would give permission for the business to be accommodated in their building, for Councils consideration.

ATTENDANCE

Mrs Seawright left the meeting at 11.21 am

ADJOURMENT

The meeting adjourned for morning tea, time being 11.21 am.

RESUMPTION

The meeting resumed, time being 11.51 am.

ATTENDANCE

Strategic Works Manager Steve Sigler, Operational Works manager Bill Pitman and Engineer Greg Clark attended the meeting at 11.51 am

10. CONSIDERATION OF WORKS AND SERVICES REPORTS

ENGINEER'S REPORT

Flood Event – Restoration Works

The Engineer advised that further to his October 2014 report, Council's submission has now been approved. Council has to date incurred total expenditure of \$2.156 m for this work with \$435,663.76 of this being for day labour wages.

As day labour costs are currently not eligible under the 2014 event, the Engineer sought to confirm that Council will continue to use day labour to undertake these works. An accurate figure is not available for the total expected wages cost for these works, but based on the current proportion of expenditure, the total wages cost would be of the order of \$1.2m.

Resolution No.: 2014.11.07

That Council commit to the funding of the NDRRA day labour (\$1.2 million) 2014 Flood Damage Program out of Council Reserves and that a contingency plan for workforce sustainability be developed in the New Year.

MOVED: Cr Pratt

SECONDED: Cr Batt

CARRIED: 4/0

2014/15 Works Program

A copy of the updated works program was tabled. The program was broken down on a crew by crew basis for ease of reading. This program has been updated to reflect the progress of works since July 2014.

Customer Service Standards – Water Supply

Resolution No.: 2014.11.08

That the Customer Service Standards – Water Supply Performance Indicators and Targets and the Procedure to Address Process Issues be made available on Council's website as soon as possible, with the date for any submissions of feedback from the public to be put into Council by the 10th December 2014.

MOVED: Cr Batt

SECONDED: Cr Pratt

CARRIED: 4/0

STRATEGIC WORKS MANAGER'S REPORT

Level 2 Water Restrictions

Resolution No.: 2014.11.09

That Level 2 Water Restrictions now apply for the towns of Jundah, Windorah and Stonehenge and residents are asked to adhere to the following:

- Hand held trigger hoses anytime for domestic use.
- Garden drippers or other water saving garden devices, Saturday, Sunday and Wednesday only.
- Sprinklers limited to between the hours of 10.00 pm and 6.00 am for residential properties.
- Public properties at the discretion of Council but limited to business hours on work days.

MOVED: Cr Batt

SECONDED: Cr Pratt

CARRIED: 4/0

Resolution No.: 2014.11.10

That Council accept the reports from the Engineer, Strategic Works Manger and Operational Works Manager.

MOVED: Cr Lasker

SECONDED: Cr Pratt

CARRIED: 4/0

OPERATIONAL WORKS MANAGER'S REPORT

Resolution No.: 2014.11.11

That Council accept the reports from the Engineer, Strategic Works Manger and Operational Works Manager.

MOVED: Cr Lasker

SECONDED: Cr Pratt

CARRIED: 4/0

ADJOURNMENT

The meeting adjourned for lunch, time being 1.19 pm.

RESUMPTION

The meeting resumed, with Cr I Groves re-joining the meeting, time being 1.54 pm.

Resolution No.: 2014.11.12

That Council authorise the Operational Works Manager to go ahead with the sealing of the 2.3 km left to seal on the access road, Stonehenge, with funds left over from the Alliance job.

MOVED: Cr Pratt

SECONDED: Cr Batt

CARRIED: 5/0

11. CONSIDERATION OF LAND AND ANIMAL MANAGEMENT REPORTS

RURAL LANDS OFFICER'S REPORT

- Water Facilities
- Pest Plants and Animals

Applications for Agistment

- Katrina Maunsell - (6 horses) – Approved
- Geoff Seawright - (10 head of cattle & 10 horses) – Approved
- Bill Pitman - (6 horses) – Approved

ATTENDANCE

Strategic Works Manager, Operational Works Manager and Engineer left the meeting at 2.59 pm.

Resolution No.: 2014.11.13

That Council accepts the report from the Rural Lands Officer and endorse the agistment applications.

MOVED: Cr Pratt

SECONDED: Cr Lasker

CARRIED 5/0

ATTENDANCE

Rural Lands Officer left the meeting at 3.09 pm.

12. CONSIDERATION OF CORPORATE SERVICES REPORTS

COMMUNITY, CULTURAL & TOURISM SUPERVISOR'S REPORT

Three Way Alliance Joint Promotion

A teleconference had been held in relation to the Three Way Alliance and a breakup for the 2014 Tradeshow was tabled.

All monies for these tradeshows are to come out of the Three Way Alliance funding bucket, plus each Council is to pay wages and meal allowances. This breakup also shows Barcoo will be paying for the tradeshows that they will not be attending with them, but attending or displaying brochures on the OQTA stand. Also the Barcoo Shire's travel costs may not have been taken into consideration.

Looking at this breakup Council feels they are 'double dipping' into their funds (both Three Way Alliance and Barcoo Shire) as they already have the opportunity to attend tradeshows under OQTA's membership and allowed to display Council's brochures.

As a member of the Caravan Parks Association Queensland there is also the opportunity to display on this stand. If Council are to have their brochures on three stands at any one tradeshow, this would be a waste of Council's literature as you will see people just go along and grab a copy of all brochures on stands, whether they wish to visit or not.

Council believes strongly that it needs to stay with OQTA for these tradeshows, so as not to set Council apart from the rest of the region. Council doesn't mind joining forces to go to Adelaide, as this is one OQTA has to forego, due to the close dates with Melbourne (one day in between).

Using the Three Way Alliance funding for attendance at the tradeshows was not the original plan for the alliance. At the February meeting in 2013, it was stated that the three shires would work on accessing funding to expand tourism into the region, not use the funding for tradeshows.

Resolution No.: 2014.11.14

That the Mayor and CEO go to the Three Way Alliance and advise that Council resolved that it join forces with the OQTA and go with the Adelaide proposal.

MOVED: Cr Lasker

SECONDED: Cr Batt

CARRIED: 5/0

Resolution No.: 2014.11.15

That Council accept the report from the Community, Cultural & Tourism Supervisor.

MOVED: Cr Lasker

SECONDED: Cr Batt

CARRIED: 5/0

CORPORATE SERVICES MANAGER/DEPUTY CEO'S REPORT

Policies Review

The *Code of Conduct, Community Passenger Vehicle Policy, Private Works Policy, and Minimum Asset Value Policy* which are due for review to comply with current legislation were tabled for Council's consideration.

With reference to *Sections 195, 196, 197 and 198* of the *Local Government Regulation 2012* Council prepared and adopted each of the following:

Code of Conduct for Council Employees

Resolution No.: 2014.11.16

That Council adopt the Code of Conduct.

MOVED: Cr Batt

SECONDED: Cr Pratt

CARRIED: 5/0

Community Passenger Vehicle Policy

Resolution No.: 2014.11.17

That Council adopt the Community Passenger Vehicle Policy.

MOVED: Cr Lasker

SECONDED: Cr Pratt

CARRIED: 5/0

Private Works Policy

RECEIVED
(LEAVE UNTIL AFTER INTERNAL AUDIT)

Minimum Asset Value Policy

Resolution No.: 2014.11.18

That Council adopt the Minimum Asset Value Policy.

MOVED: Cr Pratt

SECONDED: Cr Batt

CARRIED: 5/0

FINANCE OFFICER'S REPORT

Resolution No.: 2014.11.19

That Council receive the following Financial Statements pursuant to and in accordance with Section 204 of the Local Government Regulation 2012 for the year ended 30 June 2015.

MOVED: Cr Lasker

SECONDED: Cr Batt

CARRIED: 5/0

BDO - QUEENSLAND AUDIT OFFICE END OF 2013/2014 FINANCIAL YEAR

Resolution No.: 2014.11.20

That Council receive the Final Management Report for 30 June 2014 from BDO – Queensland Audit Office.

MOVED: Cr Pratt

SECONDED: Cr Lasker

CARRIED: 5/0

DEBTORS WRITE-OFF

Resolution No.: 2014.11.21

That Council writes off the debtor account for CORBB for the amount of \$108.00

MOVED: Cr Lasker

SECONDED: Cr Pratt

CARRIED: 5/0

13. CORRESPONDENCE

Mr Joel Henney

Writing to Council offering a proposal to 'swap' land that he currently owns at 22 Cecil Street, Windorah in exchange for the land Council currently owns at 24 Cecil Street, Windorah.

TO BE TABLED UNTIL CEO GETS COSTINGS FOR THIS EXCHANGE.

Windorah Development Board

Correspondence pertaining to the Windorah Post Office and Services was received from the Windorah Development Board, with an attached petition of support from community members who would like to see Council support the maintenance of their postal service through providing a permanent building to house the post office.

- As per discussion held with Mrs Elaine Seawright (on page 6) Council is required to liaise with her, as the Licensee of the postal service, not the Windorah Development Board.
- Once Mrs Seawright gets approval from the Cooper Arts and Crafts to house her business in their building, the next step would be to write to Council to advise them of this.
- Council would then consider financial support to Cooper Arts and Crafts to renovate to relocate the post office to the Windorah Visitor Information Centre.

Central West Rugby League

Seeking sponsorship for the Central West Rugby League 2015 football season.

Council will advise the Central West Rugby League Club that it is willing to provide in-kind support, but not financial sponsorship.

14. LATE CORRESPONDENCE

Bureau of Meteorology

Thanking Council for assisting with the proposed installation of an Automatic Weather Station (AWS) on airport grounds at Windorah.

Also seeking to confirm if Council can support the initial site work as early as possible.

Resolution No.: 2014.11.22

That Council confirm its support for the initial site work for the installation of the Automatic Weather Station.

MOVED: Cr Pratt

SECONDED: Cr Lasker

CARRIED: 5/0

15. FURTHER BUSINESS

NOTICE OF GENERAL MEETINGS

The Notice of General Meetings Schedule for 2015 was tabled.

Resolution No.: 2014.11.23

That Council receive the following meeting schedule for 2015 pursuant to section 277(1) of the Local Government Regulation 2012.

Date	Meeting Type	Place	Time
Wednesday 21 January 2015	General Meeting	Council Chambers, Jundah	9am
Wednesday 18 February 2015	General Meeting	Council Chambers, Jundah	9am
Wednesday 18 March 2015	General Meeting	Community Centre, Windorah	9am
Wednesday 15 April 2015	General Meeting	Council Chambers, Jundah	9am
Wednesday 20 May 2015	General Meeting	Council Chambers, Jundah	9am
Wednesday 17 June 2015	General Meeting	Community Centre, Stonehenge	9am
Wednesday 15 July 2015	General Meeting	Council Chambers, Jundah	9am

Wednesday 19 August 2015	General Meeting	Council Chambers, Jundah	9am
Wednesday 16 September 2015	General Meeting	Community Centre, Windorah	9am
Wednesday 21 October 2015	General Meeting	Council Chambers, Jundah	9am
Wednesday 18 November 2015	General Meeting	Community Centre, Stonehenge	9am
Friday 11 December 2015	General Meeting	Council Chambers, Jundah	9am

- December meeting to be held in the second week

MOVED: Cr Lasker

SECONDED: Cr Batt

CARRIED: 5/0

LEASE OF FUEL FACILITIES – WINDORAH

Over the past three years Council has purchased the old facility and renewed both the JetA1 facility and the AVGAS facility. Council has expended \$330,000 on the two facilities in order to bring them to a standard consistent with the requirement of the aviation industry. The Department of Transport and Main Roads contributed \$100,000 to this works. The works are now completed and both facilities are up and running.

Upon the purchase of the original facilities Council tendered the leases of the fuel facilities. Tim and Sandy Rayner from Longreach (Air-BP) was the successful tenderer and we are now at the stage to settle on an annual fee for the lease. The recent dealing with REX Aviation has placed a shadow on the facilities, however negotiations to-date indicate that the lessee and REX may have a resolution.

In order to keep this service viable, and in the interest of the regional aviation industry, it is important to have a facility that meets all safety standards and is available at all times. The lessee has taken the responsibility of all the safety audits in regard to the fuel supply and the facilities.

Resolution No.: 2014.11.

That Council confirm the lease arrangements of the Jet-A1 and Avgas Facilities with T & S Rayner Longreach (Air-BP) and further that a variable lease charge be set for a period of twelve months at the rate of 3.5 cents for each litre of Jet-A1 and Avgas sold at the Windorah facilities.

MOVED: Cr Batt

SECONDED: Cr Pratt

CARRIED: 5/0

PRICE OF THE SHIRE HISTORY BOOK

Discussion was held regarding the price for the Shire History Book.

Resolution No.: 2014.11.24

That the Shire History book be sold at a price of \$60, plus GST, plus postage.

MOVED: Cr Batt

SECONDED: Cr Lasker

16. MEMBERS BUSINESS

Cr Pratt discussed signage for 'Stonehenge' at the T-Junction at Isisford & Yaraka Roads and the Mayor advised that the Department of Transport & Main Roads have been notified.

Councillor Peter Batt

Nil

Councillor I Groves

Cr I Groves enquired how Council was progressing with the weir and CEO advised that Council was just waiting on the paperwork to be finalised.

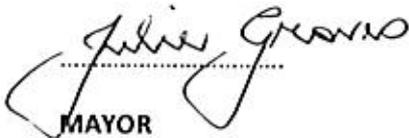
17. CONSIDERATION OF LATE REPORTS

Nil

18. CONCLUSION

There being no further business the Mayor declared the meeting closed at 4.44 pm.

These minutes were confirmed by Council at the General meeting held on Friday 12 December, 2014.


MAYOR

17.12.2014

DATE